

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- Initial Assessment
- Annual Surveillance Assessment (3)
- Recertification Assessment ()
- Extension of Scope

Client Company name (Parent Company): SIPEF GROUP
Client company Address: Forum Nine Building, 10 th Floor, Suite 1-11 Jl. Imam Bonjol No.9, Medan - 20112 Sumatra Utara Province, Indonesia
Certification Unit: Koperasi Serba Usaha Suka Makmur Location of Certification Unit: Sukoharjo Hamlet, Tanjung Mulia Village, Kampung Rakyat District, Labuhanbatu Selatan Regency, Sumatera Utara Province, Indonesia
Date of Final Report: 16/04/2022

TABLE of CONTENTS

Page No

Section 1: Scope of the Assessment.....	3
1. Company Details	3
2. Certification Information	3
3. Other Certifications.....	4
4. Location(s) of Mill & Supply Bases	4
5. Description of Supply Base	4
6. Plantings & Cycle.....	4
7. Summary of Certified Tonnage of FFB (Own Certified Scope)	5
8. Summary of Certified Tonnage of FFB (from other certified unit(s)).....	5
9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate).....	5
10. Summary of Certified Tonnage (not applicable for ISS)	6
11. Summary of Actual Volume sold	6
12. Independent Smallholders Certified Tonnage / Volume	8
13. Independent Smallholders Actual Sold Tonnage / Volume	8
Section 2: Assessment Process	10
2.1 Assessment Methodology, Programme, Site Visits.....	10
2.2 BSI Assessment Team	11
2.3 Assessment Plan.....	13
Section 3: Assessment Findings	16
3.1 Multiple Management Units and Time Bound Plan.....	16
3.2 Progress of scheme smallholders and/or outgrowers.....	16
3.3 Details of Nonconformities	17
3.3.1 Status of Nonconformities Previously Identified and Observations.....	17
3.3.2 Summary of the Nonconformities and Status	18
3.4 Stakeholders and previous land owner / user consultation.....	18
3.5 Impartiality and conflict of interest	21
Formal Signing-off of Assessment Conclusion and Recommendation	22
Appendix A: Summary of Findings	23
Appendix B: GHG Reporting Executive Summary	98
Appendix C: Location Map of Certification Unit and Supply bases.....	99
Appendix D: Estate Field Map.....	100
Appendix E: List of Smallholder Registered and sampled.....	101
Appendix F: List of Abbreviations.....	103

Section 1: Scope of the Assessment

1. Company Details			
Parent Company	SIPEF Group		
RSPO Membership Number	1-0021-05-000-00	Membership Approval Date	07/12/2005
Address	Forum Nine building / Floor 10, Jl.Imam Bonjol 9, Medan 20122 Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Koperasi Serba Usaha Suka Makmur		
Location / Address	Sukoharjo Hamlet, Tanjung Mulia Village, Kampung Rakyat District, Labuhanbatu Selatan Regency, Sumatera Utara Province Indonesia		
Website	www.tolantiga.co.id		
Management Representative	Mr. Sander Van den Ende	E-mail	svdende@sipef.com
Telephone	+62 61 415 2043	Facsimile	+62 61 452 0908

2. Certification Information			
Certificate Number	RSPO 687965	Certificate Start Date	24/05/2019
Date of First Certification	05/04/2018	Certificate Expiry Date	23/05/2024
Scope of Certification	Production of Fresh Fruit Bunch of Independent Smallholder Group		
Visit Objectives	<ul style="list-style-type: none"> • Determination of the conformity of the client's management system, or parts of it, with audit criteria. • Evaluation of the ability of the management system to ensure the client organization meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 3.) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	<input checked="" type="checkbox"/> RSPO Certification System for P&C and RSPO ISH 2020 <input type="checkbox"/> Choose an item. <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil <input type="checkbox"/> Group Certification 2016 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	N/A
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
Nil	Nil	Nil	Nil

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Serba Usaha Suka Makmur	Sukoharjo Hamlet, Tanjung Mulia Village, Kampung Rakyat District, Labuhanbatu Selatan Regency, Sumatera Utara Province, Indonesia	02°11' 29.00" N	100°19' 57.89" E

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Serba Usaha Suka Makmur	60.15	0	0	60.15	100
Total	60.15	0	0	60.15	100

6. Plantings & Cycle							
Estate / Smallholders	Age (Years)					Mature	Immature
	0 – 3	4 – 10	11 – 20	21 – 25	26 – 30		
Koperasi Serba Usaha Suka Makmur	0	60.15	0	0	0	60.15	0
Total (ha)	0	60.15	0	0	0	60.15	0

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage / year			
	Estimated (Apr 2021 – Mar 2022)	Actual (Jan – Dec 2021)		Forecast (Apr 2022 – Mar 2023)
		Previous license period (Jan – Mar 2021)	Current license period (Apr- Dec 2021)	
Koperasi Serba Usaha Suka Makmur	890.00	183.48	651.76	934.50
Total	890.00	835.24		934.50
Note:				

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage / year			
	Estimated (Apr 2021 – Mar 2022)	Actual (Jan – Dec 2021)		Forecast (Apr 2022 – Mar 2023)
		Previous license period (Jan – Mar 2021)	Current license period (Apr- Dec 2021)	
Nil				
Total		N/AA		
Note:				

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage / year			
	Estimated (Apr 2021 – Mar 2022)	Actual (Jan – Dec 2021)		Forecast (Apr 2022 – Mar 2023)
		Previous license period (Jan – Mar2021)	Current license period (Apr- Dec 2021)	
Nil				
Total	N/A	N/A		N/A

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
	N/A	N/A	N/A	N/A
	TOTAL	N/A	N/A	N/A
Note:				

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

10. Summary of Certified Tonnage (not applicable for ISS)			
Estimated (Apr 2021 – Mar 2022)	Actual (Jan – Dec 2021)		Forecast (Apr 2022 – Mar 2023)
	Previous license period (Jan – Mar2021)	Current license period (Apr- Dec 2021)	
FFB	FFB		FFB
Nil	Nil	Nil	Nil
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
Nil	Nil	Nil	Nil
PK (KER: %)	PK (KER: %)		PK (KER: %)
Nil	Nil	Nil	Nil
Note:			

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (mt)	Certified PK (mt)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note:			

11. Summary of Actual Volume sold					
Current License period (Not applicable for ISH)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	0	0	0	0	0
PK (MT)	0	0	0	0	0
Credits	0	0	0	0	0
Previous License period (Not applicable for ISH)					
CPO (MT)	0	0	0	0	0
PK (MT)	0	0	0	0	0
Credits	0	0	0	0	0
Note:					

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	Palmtrace Trading License Number	Certified CPO Sold (mt)	Certified PK Sold (mt)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note:				

11B. Records of CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	CPO Sold (mt)	PK Sold (mt)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A
Note:				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (mt)	PK Sold (mt)
	N/A	N/A	N/A
TOTAL		N/A	N/A
Note:			

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold (mt)
	N/A	N/A	N/A
TOTAL			N/A
Note:			

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

12. Independent Smallholders Certified Tonnage / Volume									
Phase	Estimated (Apr 2021 – Mar 2022)			Actual (Jan – Dec 2021)			Forecast (Apr 2022 – Mar 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			890			835.24			934.50
IS-CSPO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKE	N/A	N/A		N/A	N/A		N/A	N/A	

12A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
1	Jan – 2021	60.93	-	60.93
2	Feb – 2021	58.97	-	58.97
3	Mar – 2021	63.58	-	63.58
4	Apr – 2021	78.06	-	78.06
5	May – 2021	74.37	-	74.37
6	Jun – 2021	77.82	-	77.82
7	Jul – 2021	75.71	-	75.71
8	Aug – 2021	74.38	-	74.38
9	Sep – 2021	62.70	-	62.70
10	Oct – 2021	69.67	-	69.67
11	Nov – 2021	62.16	-	62.16
12	Dec - 2021	76.84	-	76.84
TOTAL		835.24	-	835.24

Note:

13. Independent Smallholders Actual Sold Tonnage / Volume						
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	IS-CSPK	IS-CSPKE
Current License period (Apr- Dec 2021)						
Credits				167.05	41.76	22.97
Physical	-	-	-			

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

13A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (mt)	Certified PK (mt)
1	Jan – 2021	12.18	3.04
2	Feb – 2021	11.79	2.99
3	Mar – 2021	12.71	3.17
4	Apr – 2021	15.61	3.90
5	May – 2021	14.87	3.71
6	Jun – 2021	15.56	3.89
7	Jul – 2021	15.14	3.78
8	Aug – 2021	14.87	3.71
9	Sep – 2021	12.54	3.13
10	Oct – 2021	13.93	3.48
11	Nov – 2021	12.43	3.10
12	Dec - 2021	15.37	3.84
TOTAL		167.05	41.76
Note:			

13B. Records of Certified CPO, PK & PKE (including credits) sold since the last audit					
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (mt/credit)	Certified PK Sold (mt/credit)	Certified PKE Sold (mt/credit)
1	Buyer A	RSPO_PO1000007734	167.05	41.76	22.97
TOTAL			167.05	41.76	22.97
Note:					

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639
Representative: Nicholas Cheong (Nicholas.Cheong@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **18 – 19 January 2022**. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. RSPO Independent Smallholders Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Koperasi Serba Usaha - Suka Makmur	X	X	X	X	X

Tentative Date of Next Visit: 1st January – 2nd January 2023

Total Number of Mandays: 7

2.2 BSI Assessment Team

Name	Role	Competency
Imam Fakhrurozi	Team Leader	<p>Education: Holds a Bachelor Degree from Gadjah Mada University majoring in Agriculture Technology.</p> <p>Work Experience: 2 years working experience oil palm industry, as a sustainability and HSE officer. 7 years working experience as RSPO Auditor / Lead Auditor</p> <p>Training attended: Completed ISO 9001:2008 Lead Auditor Course, 14001:2004 Lead Auditor Course, SMK3 Lead Auditor Course, RSPO endorsed RSPO P&C Lead auditor course, ISO 45001:2018 Lead Auditor Course, SMETA requirements training, High Conservation Value (HCV) Training</p> <p>Aspect covered in this audit: During this assessment, he assessed on the aspects of Environmental aspect-impacts, Occupational Health and Safety.</p> <p>Language proficiency: Bahasa Indonesia and English</p>
Eko Purwanto	Team Member	<p>Education: Holds a Bachelor of Forestry from Forest Conservation Department, Faculty of Forestry, Bogor Institute of Agriculture (IPB) in 2001.</p> <p>Work Experience: He has working experience at Oil Palm Plantation in East Kalimantan since 2003 to 2012, the last position was Estate Manager. He has implementing good agricultural practice including integrated pest management and limited pesticides uses. He has been involved in quality (ISO 9001) management system audits for very broad industrial and involved in RSPO and ISPO audit for several plantations and mills since 2012.</p> <p>Training attended: SMETA, April 2021; ISPO Permentan 38/2020, April 2021; HCV-HCS Assessment Training, February 2021; CQI and IRCA</p>

		<p>Certified ISO 45001:2018 Lead Auditor Training Course (PR357), August 2019; ISO 37001:2016 Anti-bribery Management System Implementing Training Course, August 2019; RSPO P&C 2018 Training, May 2019; ISO 17021:2015 Certificate Transfer, 2019; Sustainability Reporting Assurance Training, January 2019; RSPO P&C Lead Auditor Refresher Course, May 2018; RSPO Supply Chain Certification Refresher Course, March 2018; RSPO NEXT Training Course For Lead Auditor by RSPO Secretariat, 19 April 2016; Elaborating on the RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing, September 2014; RABQSA accredited Lead Auditor Training of Environment Management System, July 2013; Roundtable on Sustainable Palm Oil (RSPO) Endorsed RSPO Green House Gas (GHG) Training for Trainer, June 2013; Roundtable on Sustainable Palm Oil (RSPO) Endorsed RSPO P & C Lead Auditor Training, May 2013; Understanding Environmental Management System (EMS), May 2012; Indonesia Sustainable Palm Oil (ISPO) Lead Auditor Training, May 2012; Roundtable on Sustainable Palm Oil (RSPO) Endorsed RSPO Supply Chain Certification (SCC) Lead Auditor Training, April 2012; RABQSA accredited Lead Auditor Training of Quality Management System, 2012.</p> <p>Aspect covered in this audit: During this assessment, he assessed on the aspects best management practices, Group Manager requirement.</p> <p>Language proficiency: Bahasa Indonesia and English</p>
<p>Andi Pratama Pasaribu</p>	<p>Team Member</p>	<p>Education: Holds a Bachelor Degree from Universitas Jember, majoring Social Economy.</p> <p>Work Experience: 5 years working experience as Field Agronomy Assisstant. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p>Training attended: Completed Indonesian Sustainable Palm Oil (ISPO) Lead Auditor training, RSPO endorsed RSPO P&C Lead Auditor course, High Conservation Value (HCV) Training, ISO 9001:2008 Lead Auditor course, ISO 14001:2005 Lead Auditor course , auditor OHSAS, RSPO endorsed RSPO SCCS Lead Auditor course, SMETA requirements training</p> <p>Aspect covered in this audit: Best Practice Agronomy, Workers Welfare.</p> <p>Language proficiency: Bahasa Indonesia and English</p>
<p>Yudwi Wisnu Rahmanto</p>	<p>Team Member</p>	<p>Education: Holds a Bachelor of Forestry with Silviculture background.</p> <p>Work Experience: 7 months working experience in palm oil industry as Agronomy Field Assistant. 11 years working experience as sustainability auditor covering Sustainable Forest Management by FSC FM/COC Scheme, RSPO, ISPO, Coffee And Farmer Equity (C.A.F.E Practices) Starbucks, Organic Standard (EU, NOP, JAS) for Coffee Farmers and Organic Exchange for Textile</p> <p>Training attended: Completed RSPO Endorsed RSPO P&C Lead Auditor Training Course, RSPO NEXT, ISPO Auditor/Lead Auditor Course, SMETA Requirements Training, ISO 9001:2008 Auditor/Lead Auditor Course, GIS-Basic Mapping and Spatial Analysis, Timber Legality Assurance System (SVLK), Verification Organization Training C.A.F.E Practices (Starbucks), UTZ Programme, High Conservation Value (HCV) Training</p> <p>Aspect covered in this audit: Legal and Social aspect, HCV, Stakeholder Consultation.</p> <p>Language proficiency: Bahasa Indonesia and English</p>

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

Accompanying Persons: -

Name	Role
Nil	

1.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment (attached assessment plan).

Date	Time	Subject	IF	YWR	EP	APP
Monday, 17/01/2022	07.00 – 20.00	Travel Jakarta – Kualanamu Continue to site audit	√	√	√	√
Thursday, 18/01/2022	08.00 – 08.30	Opening Meeting - Presentation by client - Presentation by BSI team (Objective, scope, audit plan, etc.)	√	√	√	√
	08.30 – 12.00	Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: <i>A – ICS: Group entity and group management requirements</i> <i>A.1 The Group demonstrates that they are legally formed.</i> <i>A.1.1</i> <i>A.1.2</i> <i>A1.3</i> <i>A1.4</i> <i>A.2 The Group Manager is responsible for managing the Group for certification.</i> <i>A.2.1</i> <i>A.2.2</i> <i>A.2.3</i> <i>B – ICS: Policies and management</i> <i>B.1 The group Internal Control System contains documented policies and procedures for operational management.</i> <i>B.1.1</i> <i>B.1.2</i> <i>C – ICS: Group Business planning</i>	√	√	√	√

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

Date	Time	Subject	IF	YWR	EP	APP
		<p><i>C.1 The group has a Business Plan prepared with the participation and contributions of all group members</i></p> <p><i>C.1.1</i></p> <p><i>C.2 The ICS of the group is integrated with the group's management plan.</i></p> <p><i>C.2.1</i></p> <p><i>D – ICS: Group trading system for certified volumes</i></p> <p><i>D.1 The group has a procedure and system in place for the tracking of FFB.</i></p> <p><i>D.1.1</i></p> <p><i>D.2 The group documents and implements a system for the tracking of FFB</i></p> <p><i>D.2.1</i></p> <p><i>D.3 The group has a procedure and system for premium distribution.</i></p> <p><i>D.3.1</i></p>				
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 17.00	<p><i>Principle 1: Optimise productivity, efficiency, positive impacts and resilience</i></p> <p><i>Criteria 1.1:</i></p> <p><i>Criteria 1.2:</i></p> <p><i>Criteria 1.3</i></p> <p><i>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing</i></p> <p><i>Criteria 2.1</i></p> <p><i>Criteria 2.3</i></p> <p><i>Criteria 2.4</i></p> <p><i>Criteria 2.5</i></p> <p><i>Principle 3: Respect human rights, including workers' rights and conditions</i></p> <p><i>Criteria 3.1</i></p> <p><i>Criteria 3.2</i></p> <p><i>Criteria 3.3</i></p> <p><i>Criteria 3.4</i></p> <p><i>Criteria 3.5</i></p> <p><i>Criteria 3.6</i></p> <p><i>Principle 4: Protect, conserve and enhance ecosystems and the environment</i></p> <p><i>Criteria 4.1</i></p>	√	√	√	√

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

Date	Time	Subject	IF	YWR	EP	APP
		<i>Criteria 4.2</i> <i>Criteria 4.3</i> <i>Criteria 4.4</i> <i>Criteria 4.5</i> <i>Criteria 4.6</i> <i>Criteria 4.8</i> <i>Criteria 4.9</i>				
Wednesday, 19/01/2022	08.00 – 12.00	Field Visit: Interview and Inspection to Independent smallholders plot, each auditor for 2 sampled individual members: <i>Optimise productivity, efficiency, positive impacts and resilience, Ensure Legality, Respect for Land Rights and Community Wellbeing, Respect human rights, including workers’ rights and conditions, Protect, conserve and enhance ecosystems and the environment.</i> Stakeholder Consultation: Visit and interview with government offices in Kabupaten Labuhanbatu Selatan and local NGO (if any), Plantation Agency (Disbun), Environment Agency.	√	√	√	√
	12.00 – 14.00	Break	√	√	√	
	14.00 – 16.00	Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: Legal, manual, policy and procedure, HCV and SEIA documents, OHS, working safety, operational plan, Best Practices, IPM, Training record, social, continuous improvement, etc. The requirements of the Group Manager including the traceability.	√	√	√	√
	16.00 – 16.30	Auditor Discussion	√	√	√	√
	16.30 – 17.00	Closing Meeting	√	√	√	√

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Not Applicable

Approved Time Bound Plan

Not Applicable

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A. During this Assessment there were no Critical; no Minor nonconformities and no Opportunity For Improvement raised.

Non-conformity			
NCR Ref #	Nil	Date Issued	
Due Date		Date of nonconformity Closure	
Clause & Category (Critical / Minor)			
Statement of Nonconformity:			
Requirement Reference:			
Objective Evidence:			
Corrections:			
Root Cause Analysis:			
Corrective Actions:			
Assessment Conclusion:			

Opportunity for Improvements	
OFI #	Description
OFI 1	Nil

Positive Findings	
PF #	Description
PF 1	Nil

3.3.1 Status of Nonconformities Previously Identified and Observations

Non-conformity			
NCR Ref #	Nil	Date Issued	
Due Date		Date of nonconformity Closure	
Clause & Category (Critical / Minor)			

Statement of Nonconformity:	
Requirement Reference:	
Objective Evidence:	
Corrections:	
Root Cause Analysis:	
Corrective Actions:	
Assessment Conclusion:	

Opportunity for Improvement	
OFI#	Description
OFI 1	<p>OFI Statement: Nil</p> <p>Verification / Follow-up actions:</p>

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
1758778-201901-M1	Major	2.1.1	01/03/2019	Closed on 1 April 2019
1872275-202001-N1	Minor	4.6.10	28/01/2020	Closed on 20 January 2021

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss KSU Suka Makmur Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Internal Stakeholders	<ul style="list-style-type: none"> - Pengurus Koperasi Serba Usaha Suka Makmur - Smallholder member of KSU Suka Makmur 	face to face interview
Government Departments	<ul style="list-style-type: none"> - Plantation Agency of Labuhan Batu Selatan Regency - Environmental Agency of Labuhanbatu Selatan Regency 	phone interview,
Local communities	Village Head (Tanjung Mulia Village)	face to face interview

Stakeholders comment	
SH1	<p>Feedbacks: Environmental Agency of Labuhanbatu Selatan Regency</p> <ul style="list-style-type: none"> - No environmental issues occurred during 2021 in the KSU Suka Makmur. - Koperasi Serba Usaha Suka Makmur already has a Surat Pernyataan Pengelolaan Lingkungan (SPPL) - Environmental Management Statement on behalf of the Cooperative. <p>Audit Team verification and response: No need further comment.</p>
SH2	<p>Feedbacks: Plantation Agency of Labuhan Batu Selatan Regency</p> <ul style="list-style-type: none"> - The existence of KSU Suka Makmur as independent smallholders is a form of partnership with PT Umbul Mas Wisesa and has been reported in the Plantation Business Activity/Development Report (LKUP/LPUP). - During 2020, no information came into the Office of Plantations regarding land disputes on KSU Suka Makmur's independent smallholders' land. - Due to the Covid-19 pandemic, field surveillance was not carried out but coordinated data requests using telephone and email. - The communication between the government and KSU Suka Makmur is going well, every request for information related data is always well responded to KSU Suka Makmur. <p>Audit Team verification and response:</p> <ul style="list-style-type: none"> - Audit Team acknowledge the positive comment given by the Plantation Agency of Labuhanbatu Selatan Regency. - No further comment needed.
SH3	<p>Feedbacks: Pengurus Koperasi Serba Usaha Suka Makmur</p> <ul style="list-style-type: none"> - Koperasi Serba Usaha Suka Makmur has been assisted by PT Umbul Mas Wisesa, since 2014 in terms of best management practices for oil palm plantation, fertilizer provision, organization development, and road maintenance.

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

	<ul style="list-style-type: none"> - Koperasi Serba Usaha Suka Makmur received technical guidance related to the group management and RSPO P&C requirements, for example training of best management practices of oil palm, training of Integrated Pest Management. - Koperasi Serba Usaha Suka Makmur appointed Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021 - There was no land dispute between cooperative members and other parties. - All cooperation between company and Koperasi Serba Usaha Suka Makmur has been regulated under signed agreement.
	<p>Audit Team verification and response: No need further comment</p>
<p>SH4</p>	<p>Feedbacks: Village Head (Tanjung Mulia Village)</p> <ul style="list-style-type: none"> - The land of Koperasi Serba Usaha Suka Makmur was originated from expired "izin lokasi" (location permit) under PT MAS, which then returned to the government. By the village authority, as acknowledged by government, the land being distributed to community. The community holds valid legal ownership of the land, in form of "Surat Keterangan Tanah/SKT" and/or "Sertifikat Hak Milik/SHM". - Cooperative – "Koperasi Serba Usaha Suka Makmur" have all relevant legal documents, such as "Akta Pendirian" – deed of establishment; "Anggaran Dasar/Anggaran Rumah Tangga" – organization statute; "Surat Izin Usaha Perdagangan" – Trade permit; "Sertifikat Hak Milik/SHM – land title. - Koperasi Serba Usaha Suka Makmur received assistance from PT Umbul Mas Wisesa to implement RSPO. - The commitment from Group Manager was good. - Communication with Group Manager and cooperative member with Tanjung Mulia Village is good. - There was no land dispute between cooperative members and other parties. - During 2021, there were no cases of land fires in the KSU Suka Makmur area or in the community.
	<p>Audit Team verification and response: Positive comments, no need further comment</p>



List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
History of smallholder's land is from their own plots which is local communities since 2004. Planting development started since 2008 and 2009.					

Previous land owner / user comment	
	<p>Feedbacks: -</p>
	<p>Audit Team verification and response: -</p>

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

<p>The audit objectives have been achieved and the certificate scope remains appropriate. Based on the results of this audit, it is concluded that Koperasi Serba Usaha Suka Makmur has complied with the RSPO Independent Smallholders Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system continues to achieve its intended outcomes. Therefore, it is recommended that the certification of Koperasi Serba Usaha Suka Makmur is continued.</p>	
Report prepared by	Acceptance of Assessment Conclusion
Name: Imam Fakhrurozi	Name: Mr. Sander Van den Ende
Company Name: on behalf of BSI Services Malaysia Sdn Bhd	Company Name: Koperasi Serba Usaha Suka Makmur
Title: Lead Assessor	Title: Regional Director Sustainability SIPEF Group
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 24th February 2022	Date: 25th February 2022

Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1 Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>E Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>1. <u>Legal Formation:</u></p> <ul style="list-style-type: none"> • Deed of establishment under “Akta Pendirian Koperasi Serba Usaha Suka Makmur No.29” under Notary John Marlon Maraganti SH. MKn. dated 22 January 2016. The deed establishment including the basic statute and operational statute. • Renewal deed of establishment “Pernyataan Keputusan Rapat” Koperasi Serba Usaha Suka Makmur Act No. 01 under Notary John Marlon Maraganti SH. MKn. dated 03 January 2022. The renewal deed is changes of Cooperative organizational structure, which previous Head is Mr. Handoko change to Mr. Safi’i. <p>Cooperative structure:</p> <ul style="list-style-type: none"> - Chairman: Mr. Safi’i - Secretary: Mr. Arianto - Finance: Mr. DTM. Ridwan <p>Surveillance Body (Badan Pengawas):</p> <ul style="list-style-type: none"> - Mr. Marlan (Head) - Mr. Taslim (Member) - Mr. Ari Panji Sulistiarto (Member) <ul style="list-style-type: none"> • Approvement of Renewal Deed issued by Ministry of Justice and Human Rights (KEMENKUMHAM) No. AHU- 	Complied

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

		<p>0005747.AH.01.28.TAHUN.2022, dated 8 January 2022.</p> <ul style="list-style-type: none"> • Business Permit – Badan Pelayanan Perizinan Terpadu dan Penanaman Modal Kabupaten Kabuhanbatu Selatan issued “Surat Izin Usaha Perdagangan Kecil (SIUP) Kecil No.503/272/BPPTPM-LS/SIUP/2016 untuk Koperasi Serba Usaha (KSU) Suka Makmur, berlokasi untuk Kegiatan Usaha Perdagangan Besar Bahan Baku Hasil Pertanian Tanaman Perkebunan, Penjualan TBS Kelapa Sawit, Sembako, Transportasi, Ketenagakerjaan, Alat dan Sarana Produksi Pertanian, Gas” dated 29 February 2016 – valid until 29 February 2021. • Business registration – Badan Pelayanan Perizinan Terpadu dan Penanaman Modal Kabupaten Labuhanbatu Selatan issued “Tanda Daftar Perusahaan/Koperasi No.022926500052 untuk Koperasi Serba Usaha (KSU) Suka Makmur berlokasi Dusun Sukoharjo, Desa Tanjung Mulia, Kecamatan Kampung Rakyat, Kabupaten Labuhanbatu Selatan” dated 29 February 2016 – valid until 29 February 2021. • Permit “SIUP” and “Tanda Daftar Koperasi” still ongoing process with local authority. Evidence that process still on progress is through registration letter No. 0096600101012022, issued by “Dinas Penanaman Modal dan Pelayanan Perizinan Satu Pintu, Labuhanbatu Selatan”. The document registered on 11 January 2022. • Registration as legal entity as per “Surat Menteri Negara Koperasi dan Usaha Kecil dan Menengah Republik Indonesia Kepala Dinas Perindustrian, Perdagangan, Koperasi dan UKM Kabupaten Labuhanbatu Selatan No.518/65/BH/Indagkop/IV/2016 tentang Pengesahan Akta Pendirian Koperasi Serba Usaha Suka Makmur” signed by regent of Labuhanbatu Selatan, dated 15 February 2016. <p>2. <u>Fair and transparent decision making and governance</u></p> <ul style="list-style-type: none"> • Available joint statement letter dated 30 November 2020, point No.10 stated that chief and member of cooperative have 	
--	--	---	--

...making excellence a habit.™

		<p>commitment to be fair and transparent in every decision making in cooperative operational management.</p> <p>3. <u>Additional documents per requirements for Group Formation and Management.</u></p> <ul style="list-style-type: none"> • List of KSU member, consist of 30 members. • Available letter of appointment of chairman, "Surat Keputusan Pengangkatan Ketua No. 001/SKPTS/KSU-SM/X/2016, atas nama Lusiono Handoko", dated 23 October 2016. • Available letter of appointment of Treasury, "Surat Keputusan Pengangkatan Bendahara No. 003/SKPTS/KSU-SM/X/2016 atas nama DTM Ridwan", dated 23 October 2016. • Available letter of appointment of Secretary, "Surat Keputusan Pengangkatan Sekretaris No. 028/SKPTS/KSU-SM/VII/2020 atas nama Rizki Ananda", dated 21 July 2020. • Available Tax number, NPWP 76.421.945.7-116.000 under KSU Suka Makmur • Available decree of chairman regarding appointment of Group Manager, "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.024/SKPTS/KSU-SM/X/2018 tentang Penunjukan Manager Kelompok", dated 18 October 2018. • New appointment of chairman KSU Suka Makmur is based on "Surat Keputusan Manager Kelompok KSU Suka Makmur No. 031/SKPTS/KSU-SM/XI/2021, dated 19 November 2021. <p>4. <u>Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2</u></p> <ul style="list-style-type: none"> • Available smallholder declaration: <table border="1" data-bbox="1021 1331 1901 1378"> <thead> <tr> <th>No</th> <th>Blok</th> <th>Name</th> <th>Date of Declaration signed</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	No	Blok	Name	Date of Declaration signed					
No	Blok	Name	Date of Declaration signed								

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<table border="1"> <tr> <td>1</td> <td>09A01</td> <td>Juniawati</td> <td>26 Nov 2020</td> </tr> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> <td>28 Nov 2020</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> <td>27 Nov 2020</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> <td>27 Nov 2020</td> </tr> <tr> <td>5</td> <td>08E43</td> <td>Lusiono Handoko</td> <td>26 Nov 2020</td> </tr> <tr> <td>6</td> <td>09F51</td> <td>Sugino</td> <td>26 Nov 2020</td> </tr> </table> <p>Information related progress of "Surat Tanda Daftar Budidaya": Letter No: 002/KSUSM-DPMPTSP/I/2021, dated 12 January 2021. This letter concerning Submission of Smallholder Register to Plantation agency "Permohonan STDB". The Letter appointed to Dinas Penanaman Modal dan Pelayanan Perizinan Terpadu Satu Pintu Kab. Labuhanbatu Selatan.</p>	1	09A01	Juniawati	26 Nov 2020	2	09A03	Alijah	28 Nov 2020	3	09D37	Aswanto	27 Nov 2020	4	09D38	Wagino	27 Nov 2020	5	08E43	Lusiono Handoko	26 Nov 2020	6	09F51	Sugino	26 Nov 2020	
1	09A01	Juniawati	26 Nov 2020																								
2	09A03	Alijah	28 Nov 2020																								
3	09D37	Aswanto	27 Nov 2020																								
4	09D38	Wagino	27 Nov 2020																								
5	08E43	Lusiono Handoko	26 Nov 2020																								
6	09F51	Sugino	26 Nov 2020																								
<p>Milestone A</p>	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.</p>	<p>Group Manager of KSU Suka Makmur, including ICS are:</p> <ul style="list-style-type: none"> - Chairman: Mr. Safi'i - Secretary: Mr. Rizki Ananda - Marketing unit: Mr. Suratno; Mr. Arihan D. - Training unit: Agronomy team SIPEF - Conservation unit: Mr. Sumardj; Mr. Irwan Harahap - Fire emergency unit: Mr. Tusiwan; Mr. Marlan - Document control: Mr. Surya Fadli - Internal control: Team SIPEF North Sumatra - First Aid team: Mr. Khairul; Mr. Suratno <p>ICS has been complete training on 25 February 2021 and 14 August 2021 (attended by 20 members). Training material consist of FFB pricing</p>	<p>Complied</p>																								

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>mechanism and Financial Management.</p> <ul style="list-style-type: none"> - Training best practice has been conducted on 7 April 2021 concerning water management on peat area, fertilizing application, nursery and pruning activities. This training attended by 19 smallholders. - Training for upkeep activities and pest & disease control: 12 December 2021 (attended by 21 members). - Training for weeding control: 14 December 2021 (attended by 24 members) <p>Available checklist of Internal Control System made by Internal Audit Team and Group Manager. The checklist contains RSPO Independent Smallholder Standard 2019. Sample of internal audit records available:</p> <table border="1" data-bbox="1021 759 1921 1107"> <thead> <tr> <th>No</th> <th>Blok</th> <th>Name</th> <th>Date of Declaration signed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>09A01</td> <td>Juniawati</td> <td>26 Nov 2020</td> </tr> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> <td>28 Nov 2020</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> <td>27 Nov 2020</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> <td>27 Nov 2020</td> </tr> <tr> <td>5</td> <td>08E43</td> <td>Lusiono Handoko</td> <td>26 Nov 2020</td> </tr> <tr> <td>6</td> <td>09F51</td> <td>Sugino</td> <td>26 Nov 2020</td> </tr> </tbody> </table>	No	Blok	Name	Date of Declaration signed	1	09A01	Juniawati	26 Nov 2020	2	09A03	Alijah	28 Nov 2020	3	09D37	Aswanto	27 Nov 2020	4	09D38	Wagino	27 Nov 2020	5	08E43	Lusiono Handoko	26 Nov 2020	6	09F51	Sugino	26 Nov 2020	
No	Blok	Name	Date of Declaration signed																												
1	09A01	Juniawati	26 Nov 2020																												
2	09A03	Alijah	28 Nov 2020																												
3	09D37	Aswanto	27 Nov 2020																												
4	09D38	Wagino	27 Nov 2020																												
5	08E43	Lusiono Handoko	26 Nov 2020																												
6	09F51	Sugino	26 Nov 2020																												
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>Group manager governance is carried out by making SOPs for related activities, policies and decrees. All SOP has been disseminated on 14 December 2021 (attended by 24 members).</p> <p>Available evidence of transparent decision making conducted during Annual Member Meeting (RAT) Financial Year 2020 on 7 April 2021.</p> <p>Based on interview with smallholder members, noted that all member acknowledges the decision taken and it is fair, transparent and in accordance to group governance.</p>	<p>Complied</p>																												

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		Available Business Plan 2020 – 2025 of KSU Suka Makmur as evidence of sustainable financial management.							
Criteria 1.2									
Smallholders have the capacity to effectively manage their farm.									
Eligibility	Not Applicable	Not Applicable							
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>There is a training on Filling in the Farmer's Record Book which explains about keeping records for production, including production inputs and yields, transactions and varieties that have been carried out in February and August 2021. Evidence is available in the farmer's daily / socialization book.</p> <p>Available training program 2021 that includes capacity building on record keeping for production, including inputs and yields, transactions, and variety. The training program has been included in the financial plan.</p> <p>Training program and realisation:</p> <ol style="list-style-type: none"> 1. Oil palm nursery, harvesting and pruning; dated 7 April 2021; attended by 19 participants. 2. Pengisian Buku Catatan Petani dan Mekanisme Harga TBS dan Pengelolaan Keuangan; dated 25 February 2021; attended by 20 participants. 3. Perawatan TM dan Pengendalian Hama dan Penyakit; dated 14 August 2021; attended by 21 participants. <p>Based on interview with smallholder members, noted that all member acknowledge record keeping for production, including inputs and yields, transactions, and variety.</p>	Complied						
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale	<p>Plantation management is carried out by applying the Work Guidelines and policies that have been established.</p> <p>FFB production are recorded in the Farmer's note book, as seen in sample:</p> <table border="1" data-bbox="1025 1347 1901 1390"> <thead> <tr> <th>Block</th> <th>Name</th> <th>FFB Production</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Block	Name	FFB Production				Complied
Block	Name	FFB Production							

		<table border="1"> <thead> <tr> <th>No</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>09A01</td> <td>Juniawati</td> <td>Update January to December 2021</td> </tr> <tr> <td>09A03</td> <td>Alijah</td> <td>Update January to December 2021</td> </tr> <tr> <td>09D37</td> <td>Aswanto</td> <td>Update January to December 2021</td> </tr> <tr> <td>09D38</td> <td>Wagino Winarno</td> <td>Update January to December 2021</td> </tr> <tr> <td>08E43</td> <td>Lusiano Handoko</td> <td>Update January to December 2021</td> </tr> <tr> <td>09F51</td> <td>Sugino</td> <td>Update January to December 2021</td> </tr> </tbody> </table> <p>Based on interview with members, all member interviewed can demonstrated knowledge to record FFB produced form their blocks, it is recorded once after the Group Manager get weighbridge slip and share to all member.</p>	No			09A01	Juniawati	Update January to December 2021	09A03	Alijah	Update January to December 2021	09D37	Aswanto	Update January to December 2021	09D38	Wagino Winarno	Update January to December 2021	08E43	Lusiano Handoko	Update January to December 2021	09F51	Sugino	Update January to December 2021	
No																								
09A01	Juniawati	Update January to December 2021																						
09A03	Alijah	Update January to December 2021																						
09D37	Aswanto	Update January to December 2021																						
09D38	Wagino Winarno	Update January to December 2021																						
08E43	Lusiano Handoko	Update January to December 2021																						
09F51	Sugino	Update January to December 2021																						
<p>Criteria 1.3 Smallholders implement good agricultural practices (GAP) on their farms.</p>																								
<p>Eligibility</p>	<p>Smallholders commit to implementing good agricultural practices on their farms. (see appendix 1 for details needed in declaration).</p>	<p>All members have signed an agreement "Surat Pernyataan Anggota Koperasi Serba Usaha Suka Makmur (KSU SM)" as commitment to implement good agricultural practices on their farms. According to sample of smallholders during this Surveillance, the records was verified as below:</p> <table border="1"> <thead> <tr> <th>Block No</th> <th>Name</th> <th>Statement signed on</th> </tr> </thead> <tbody> <tr> <td>09A01</td> <td>Juniawati</td> <td>10 August 2016</td> </tr> <tr> <td>09A03</td> <td>Alijah</td> <td>10 August 2016</td> </tr> <tr> <td>09D37</td> <td>Aswanto</td> <td>4 August 2016</td> </tr> <tr> <td>09D38</td> <td>Wagino Winarno</td> <td>6 August 2016</td> </tr> </tbody> </table>	Block No	Name	Statement signed on	09A01	Juniawati	10 August 2016	09A03	Alijah	10 August 2016	09D37	Aswanto	4 August 2016	09D38	Wagino Winarno	6 August 2016	<p>Complied</p>						
Block No	Name	Statement signed on																						
09A01	Juniawati	10 August 2016																						
09A03	Alijah	10 August 2016																						
09D37	Aswanto	4 August 2016																						
09D38	Wagino Winarno	6 August 2016																						

		<table border="1"> <tr> <td>08E43</td> <td>Lusiano Handoko</td> <td>5 August 2016</td> </tr> <tr> <td>09F51</td> <td>Sugino</td> <td>7 August 2016</td> </tr> </table> <p>Declaration of Farmer member to join RSPO certification:</p> <table border="1"> <thead> <tr> <th>Block No</th> <th>Name</th> <th>Declaration signed on</th> </tr> </thead> <tbody> <tr> <td>09A01</td> <td>Juniawati</td> <td>26 November 2020</td> </tr> <tr> <td>09A03</td> <td>Alijah</td> <td>28 November 2020</td> </tr> <tr> <td>09D37</td> <td>Aswanto</td> <td>27 November 2020</td> </tr> <tr> <td>09D38</td> <td>Wagino Winarno</td> <td>27 November 2020</td> </tr> <tr> <td>08E43</td> <td>Lusiano Handoko</td> <td>26 November 2020</td> </tr> <tr> <td>09F51</td> <td>Sugino</td> <td>26 November 2020</td> </tr> </tbody> </table>	08E43	Lusiano Handoko	5 August 2016	09F51	Sugino	7 August 2016	Block No	Name	Declaration signed on	09A01	Juniawati	26 November 2020	09A03	Alijah	28 November 2020	09D37	Aswanto	27 November 2020	09D38	Wagino Winarno	27 November 2020	08E43	Lusiano Handoko	26 November 2020	09F51	Sugino	26 November 2020	
08E43	Lusiano Handoko	5 August 2016																												
09F51	Sugino	7 August 2016																												
Block No	Name	Declaration signed on																												
09A01	Juniawati	26 November 2020																												
09A03	Alijah	28 November 2020																												
09D37	Aswanto	27 November 2020																												
09D38	Wagino Winarno	27 November 2020																												
08E43	Lusiano Handoko	26 November 2020																												
09F51	Sugino	26 November 2020																												
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>Smallholders has completed training on oil palm pricing mechanisms, financial management, and Good Agriculture Practices (GAP).</p> <table border="1"> <thead> <tr> <th>No</th> <th>Training</th> <th>Plan</th> <th>Realization</th> <th>Attendance</th> <th>Module and pictures</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Filling in the farmer's note book</td> <td>Feb, Aug</td> <td>25 Feb and 14 Aug</td> <td>24 participants</td> <td>Available</td> </tr> <tr> <td>2</td> <td>FFB pricing mechanism and financial management</td> <td>Feb, Aug</td> <td>25 Feb and 14 Aug</td> <td>24 participants</td> <td>Available</td> </tr> <tr> <td>3</td> <td>Water Management and Oil Palm</td> <td>Feb</td> <td>7 Apr</td> <td>19 participants</td> <td>Available</td> </tr> </tbody> </table>	No	Training	Plan	Realization	Attendance	Module and pictures	1	Filling in the farmer's note book	Feb, Aug	25 Feb and 14 Aug	24 participants	Available	2	FFB pricing mechanism and financial management	Feb, Aug	25 Feb and 14 Aug	24 participants	Available	3	Water Management and Oil Palm	Feb	7 Apr	19 participants	Available	Complied			
No	Training	Plan	Realization	Attendance	Module and pictures																									
1	Filling in the farmer's note book	Feb, Aug	25 Feb and 14 Aug	24 participants	Available																									
2	FFB pricing mechanism and financial management	Feb, Aug	25 Feb and 14 Aug	24 participants	Available																									
3	Water Management and Oil Palm	Feb	7 Apr	19 participants	Available																									

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<table border="1"> <tr> <td></td> <td>Fertilizing</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>Oil palm nursery, harvesting and pruning</td> <td>Apr</td> <td>7 Apr</td> <td>19 participants</td> <td>Available</td> </tr> <tr> <td>5</td> <td>MSDS dan hazardous waste handling</td> <td>Jun</td> <td>30 Jun</td> <td>14 participants</td> <td>Available</td> </tr> <tr> <td>6</td> <td>Mature upkeep and control of pest and disease</td> <td>Aug</td> <td>14 Aug</td> <td>21 participants</td> <td>Available</td> </tr> <tr> <td>7</td> <td>P&C RSPO and OHS</td> <td>Oct</td> <td>16 Oct</td> <td>23 participants</td> <td>Available</td> </tr> <tr> <td>8</td> <td>Immature upkeep and control of weed</td> <td>Dec</td> <td>14 Dec</td> <td>24 participants</td> <td>Available</td> </tr> </table> <p>The training on GAP was conducted by the Smallholder’s Team assisted by PT Umbul Mas Wisesa. Based on interview with smallholder members, noted that all member has aware regarding good agricultural practices in oil palm cultivation.</p>		Fertilizing					4	Oil palm nursery, harvesting and pruning	Apr	7 Apr	19 participants	Available	5	MSDS dan hazardous waste handling	Jun	30 Jun	14 participants	Available	6	Mature upkeep and control of pest and disease	Aug	14 Aug	21 participants	Available	7	P&C RSPO and OHS	Oct	16 Oct	23 participants	Available	8	Immature upkeep and control of weed	Dec	14 Dec	24 participants	Available	
	Fertilizing																																						
4	Oil palm nursery, harvesting and pruning	Apr	7 Apr	19 participants	Available																																		
5	MSDS dan hazardous waste handling	Jun	30 Jun	14 participants	Available																																		
6	Mature upkeep and control of pest and disease	Aug	14 Aug	21 participants	Available																																		
7	P&C RSPO and OHS	Oct	16 Oct	23 participants	Available																																		
8	Immature upkeep and control of weed	Dec	14 Dec	24 participants	Available																																		
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	<p>Based on field visit to smallholder blocks, noted that members have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p> <p>A. Harvesting</p> <ul style="list-style-type: none"> - Available Guidelines for Harvesting Oil Palm No KSU-SM/PK/06 - Available Production Data - Available Training of Harvesting on 7 April 2021 <p>B. Spraying</p>	Complied																																				

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> - Available guidance for weed control in Mature oil palms (KSU-SM/PK/02) - Available guidance for Integrated Pest Management in oil palms (KSU-SM/PK/04) - Available list of pesticides used in 2021, such as: <ul style="list-style-type: none"> a. Wagino Winarno: Regent (1.5 lt); Smart (2.916 lt); Metil metsulfuron (60 gr). b. Aswanto: Regent (1.5 lt); Smart (2.916 lt); Metil metsulfuron (60 gr). c. Alijah: Regent (1.5 lt); Smart (2.916 lt); Metil metsulfuron (60 gr). - Training of spraying performed by UMWS Teams - Training of MSDS on 30 June 2021 - Calibration of spraying tools performed by UMWS Team - Monitoring of pesticides used up to December 2021 <table border="1" data-bbox="1012 895 1921 1177"> <thead> <tr> <th>No</th> <th>Pesticide</th> <th>2018</th> <th>2019</th> <th>2020</th> <th>2021</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Smart 486 As</td> <td>18 Ltr</td> <td>108 Ltr</td> <td>159 Ltr</td> <td>180 ltr</td> </tr> <tr> <td>2</td> <td>Gramoxone 276 SL</td> <td>118 Ltr</td> <td>58 Ltr</td> <td>0</td> <td>0</td> </tr> <tr> <td>3</td> <td>Metsulindo 20 WP</td> <td>885 gr</td> <td>11,187 gr</td> <td>7,968 gr</td> <td>9,023 gr</td> </tr> <tr> <td>4</td> <td>Regent 50 SC</td> <td>13,770 ltr</td> <td>4,230 Ltr</td> <td>2,610 Ltr</td> <td>1,260 ltr</td> </tr> </tbody> </table> <p>C. Manuring</p> <ul style="list-style-type: none"> - Available guidance of manuring oil palms (KSU-SM/PK/03). - Available "Berita Acara Pengambilan LSU di Koperasi Serba Usaha Suka Makmur" (note of leaf sampling handover) dated 26 February 2021. - Leaf nutrient level Block KSU SM2009: 2.74% N; 0.168% P; 0.88% K; 0.36% Mg; 0.40% Ca; 21 ppm B; 6 ppm Cu; 12 ppm Zn. 	No	Pesticide	2018	2019	2020	2021	1	Smart 486 As	18 Ltr	108 Ltr	159 Ltr	180 ltr	2	Gramoxone 276 SL	118 Ltr	58 Ltr	0	0	3	Metsulindo 20 WP	885 gr	11,187 gr	7,968 gr	9,023 gr	4	Regent 50 SC	13,770 ltr	4,230 Ltr	2,610 Ltr	1,260 ltr	
No	Pesticide	2018	2019	2020	2021																												
1	Smart 486 As	18 Ltr	108 Ltr	159 Ltr	180 ltr																												
2	Gramoxone 276 SL	118 Ltr	58 Ltr	0	0																												
3	Metsulindo 20 WP	885 gr	11,187 gr	7,968 gr	9,023 gr																												
4	Regent 50 SC	13,770 ltr	4,230 Ltr	2,610 Ltr	1,260 ltr																												

		<ul style="list-style-type: none"> - Available leaf analysis result 2021 which include in Fertilizer Recommendation 2022; Urea 0.25 kg/palms, 0.50 kg/palms, 2 kg/palms, 100 gr/palms, 1.25 kg/palms. - Fertilizer input 2021: <ul style="list-style-type: none"> o Wagino Winarno: NPK (250 kg), Urea (300 kg) o Alijah: NPK (500 kg) o Aswanto: NPK (250 kg), MOP (300 kg) - Fertilizer input period January – December 2021:. <table border="1" data-bbox="1088 671 1603 919"> <thead> <tr> <th>Fertilizer</th> <th>UoM</th> <th>Volume</th> </tr> </thead> <tbody> <tr> <td>Rock Phosphate</td> <td>Kg</td> <td>4,750</td> </tr> <tr> <td>Urea</td> <td>Kg</td> <td>1,050</td> </tr> <tr> <td>MOP (KCl)</td> <td>Kg</td> <td>1,600</td> </tr> <tr> <td>NPK</td> <td>kg</td> <td>8,850</td> </tr> </tbody> </table> <p>D. PHT</p> <ul style="list-style-type: none"> - Available guidance of Integrated Pest Management in oil palms (KSU-SM/PK/04) - Available Integrated Pest Management program 2021 <table border="1" data-bbox="1010 1082 1917 1375"> <thead> <tr> <th>No</th> <th>Program</th> <th>Plan</th> <th>Actual</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Pembuatan/ Penambahan Gupon baru</td> <td>April</td> <td>April</td> <td>April</td> </tr> <tr> <td>2</td> <td>Pemantauan gupon yang sudah dipasang, Block 09E42 & 09E43</td> <td>Jan- Dec</td> <td>Jan- Dec</td> <td>27 Dec 2021</td> </tr> <tr> <td>3</td> <td>Pembibitan Turnera</td> <td>April</td> <td>April</td> <td>Buku Catatan</td> </tr> </tbody> </table>	Fertilizer	UoM	Volume	Rock Phosphate	Kg	4,750	Urea	Kg	1,050	MOP (KCl)	Kg	1,600	NPK	kg	8,850	No	Program	Plan	Actual	Evidence	1	Pembuatan/ Penambahan Gupon baru	April	April	April	2	Pemantauan gupon yang sudah dipasang, Block 09E42 & 09E43	Jan- Dec	Jan- Dec	27 Dec 2021	3	Pembibitan Turnera	April	April	Buku Catatan	
Fertilizer	UoM	Volume																																				
Rock Phosphate	Kg	4,750																																				
Urea	Kg	1,050																																				
MOP (KCl)	Kg	1,600																																				
NPK	kg	8,850																																				
No	Program	Plan	Actual	Evidence																																		
1	Pembuatan/ Penambahan Gupon baru	April	April	April																																		
2	Pemantauan gupon yang sudah dipasang, Block 09E42 & 09E43	Jan- Dec	Jan- Dec	27 Dec 2021																																		
3	Pembibitan Turnera	April	April	Buku Catatan																																		

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		4	Penanaman Turnera subuleta	April	Jun- Jul	Serangan Hama dan Penyakit Tanaman		
		5	Deteksi Hama & Penyakit	Jan- Dec	Jan- Dec			
		6	Pengendalian Hama Rayap	Jan- Dec	Jan- Dec			
		<ul style="list-style-type: none"> - Training of IPM performed on 14 August 2021 attended by 21 participants. - Land Preparation based on Pedoman Kerja No. KSU-SM/PK/26 dated 19 Dec 2020. 						
<p>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities' rights</p>								
<p>Criteria 2.1 Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p>								
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	KSU Suka Makmur as independent smallholders' group can demonstrate the entire member plots on the map with assisted by GIS Department team of PT. Umbul Mas Wisesa. Map of "Lokasi Lahan Anggota KSU Suka Makmur Yang Ikut Program Sertifikasi RSPO" with scale 1:25,000 completed with appropriate coordinates and Landuse information. Copy of ownership document for their members are maintained and retained with Group Manager and ICS.					Complied	

<p>Milestone A</p>	<p>Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.</p>	<p>Copy of legal ownership document of smallholders sample is demonstrated during audit and available in organization office.</p> <table border="1" data-bbox="1010 443 1917 895"> <thead> <tr> <th>No</th> <th>Smallholder</th> <th>Plot</th> <th>Area (Ha)</th> <th>Land Ownership</th> <th>No. Land Ownership</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Juniawati</td> <td>09A01</td> <td>2.04</td> <td>SKT</td> <td>593/833/TML/2011</td> </tr> <tr> <td>2</td> <td>Alijah</td> <td>09A03</td> <td>2.00</td> <td>SKT</td> <td>593/832/TML/2011</td> </tr> <tr> <td>3</td> <td>Aswanto</td> <td>09D37</td> <td>2.00</td> <td>SHM</td> <td>2144 02.12.09.11.01805</td> </tr> <tr> <td>4</td> <td>Wagino Winarno</td> <td>09D38</td> <td>2.00</td> <td>SKT</td> <td>593/344/TML/2006</td> </tr> <tr> <td>5</td> <td>Lusiono Handoko</td> <td>08E43</td> <td>2.00</td> <td>SKT</td> <td>593/1540/TML/2009</td> </tr> <tr> <td>6</td> <td>Sugino</td> <td>09F51</td> <td>1.70</td> <td>SKT</td> <td>593/2012/TML/2010</td> </tr> </tbody> </table>	No	Smallholder	Plot	Area (Ha)	Land Ownership	No. Land Ownership	1	Juniawati	09A01	2.04	SKT	593/833/TML/2011	2	Alijah	09A03	2.00	SKT	593/832/TML/2011	3	Aswanto	09D37	2.00	SHM	2144 02.12.09.11.01805	4	Wagino Winarno	09D38	2.00	SKT	593/344/TML/2006	5	Lusiono Handoko	08E43	2.00	SKT	593/1540/TML/2009	6	Sugino	09F51	1.70	SKT	593/2012/TML/2010	<p>Complied</p>
No	Smallholder	Plot	Area (Ha)	Land Ownership	No. Land Ownership																																								
1	Juniawati	09A01	2.04	SKT	593/833/TML/2011																																								
2	Alijah	09A03	2.00	SKT	593/832/TML/2011																																								
3	Aswanto	09D37	2.00	SHM	2144 02.12.09.11.01805																																								
4	Wagino Winarno	09D38	2.00	SKT	593/344/TML/2006																																								
5	Lusiono Handoko	08E43	2.00	SKT	593/1540/TML/2009																																								
6	Sugino	09F51	1.70	SKT	593/2012/TML/2010																																								
<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>Sample of smallholder plots are clearly and visibly demarcated and maintained.</p> <table border="1" data-bbox="1010 994 1917 1337"> <thead> <tr> <th>No</th> <th>Blok</th> <th>Name</th> <th>Plots boundary markers</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>09A01</td> <td>Juniawati</td> <td rowspan="6">Boundary pegs for sample of smallholder are clearly visible in 4 points corners of each plot.</td> </tr> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> </tr> <tr> <td>5</td> <td>08E43</td> <td>Lusiono Handoko</td> </tr> <tr> <td>6</td> <td>09F51</td> <td>Sugino</td> </tr> </tbody> </table>	No	Blok	Name	Plots boundary markers	1	09A01	Juniawati	Boundary pegs for sample of smallholder are clearly visible in 4 points corners of each plot.	2	09A03	Alijah	3	09D37	Aswanto	4	09D38	Wagino	5	08E43	Lusiono Handoko	6	09F51	Sugino	<p>Complied</p>																			
No	Blok	Name	Plots boundary markers																																										
1	09A01	Juniawati	Boundary pegs for sample of smallholder are clearly visible in 4 points corners of each plot.																																										
2	09A03	Alijah																																											
3	09D37	Aswanto																																											
4	09D38	Wagino																																											
5	08E43	Lusiono Handoko																																											
6	09F51	Sugino																																											
<p>Criteria 2.2</p>																																													

Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.																							
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Currently, smallholder’s area categorized as existing plots. History of smallholder’s land is from their own plots which is local communities since 2004. Planting development started since 2008 and 2009.	Complied																				
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Currently, smallholder’s area categorized as existing plots. History of smallholder’s land is from their own plots which is local communities since 2004. Planting development started since 2008 and 2009.	Complied																				
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Currently, smallholder’s area categorized as existing plots. History of smallholder’s land is from their own plots which is local communities since 2004. Planting development started since 2008 and 2009.	Complied																				
Criteria 2.3																							
The right to use the land is not disputed by indigenous peoples, local communities or other users																							
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	<p>KSU Suka Makmur has developed land disputes procedure within “SOP Sengketa dan Konflik Lahan No: KSU-SM/PK/016”, dated 10 January 2018.</p> <p>Each smallholder have signed commitment in form of smallholder declaration or “Deklarasi Petani Swadaya Untuk Sertifikasi RSPO”. Based on smallholders sample, the declaration was signed on:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Blok</th> <th>Name</th> <th>Date of Declaration signed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>09A01</td> <td>Juniawati</td> <td>26 Nov 2020</td> </tr> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> <td>28 Nov 2020</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> <td>27 Nov 2020</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> <td>27 Nov 2020</td> </tr> </tbody> </table>	No	Blok	Name	Date of Declaration signed	1	09A01	Juniawati	26 Nov 2020	2	09A03	Alijah	28 Nov 2020	3	09D37	Aswanto	27 Nov 2020	4	09D38	Wagino	27 Nov 2020	Complied
No	Blok	Name	Date of Declaration signed																				
1	09A01	Juniawati	26 Nov 2020																				
2	09A03	Alijah	28 Nov 2020																				
3	09D37	Aswanto	27 Nov 2020																				
4	09D38	Wagino	27 Nov 2020																				

		5	08E43	Lusiono Handoko	26 Nov 2020	
		6	09F51	Sugino	26 Nov 2020	
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Based on interview with smallholder sample, since join with this organization, land dispute was absence. Also, no indigenous people nor customary land in this area. Previously, the smallholder's area is origin from company landbank with no progress development before 2004. The land status is abandoned land. After that, local community establish Farmer Group to develop the land with oil palm crops. Local government giving legal permission to develop the area.				Complied
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Based on interview with smallholder sample, since join with this organization, land dispute was absence. Also, no indigenous people nor customary land in this area. Previously, the smallholder's area is origin from company landbank with no progress development before 2004. The land status is abandoned land. After that, local community establish Farmer Group to develop the land with oil palm crops. Local government giving legal permission to develop the area.				Complied
Criteria 2.4						
Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.						
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	According to "Peta Kawasan Hutan Prov. Sumatera Utara" scale 1:250,000; KSU Suka Makmur located outside of national park or protected areas as classified by national regulation. The map is sources from Ministry of Environmental and Forestry Decree Number: SK.579/Menhut-II/2014, dated, 24 June 2014. According to this map indicated that KSU Suka Makmur located in Other Designated Area (Non-Forest Area) or "Area Penggunaan Lain". According to information gathered from Environmental and Forestry Agency of Labuhanbatu Selatan Regency during stakeholder consultation, if referred				Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>to Regulation of Environmental and Forestry Minister Decree No: P.10/MENLHK/SETJEN/KUM.1/3/2019 related Identification, Determination and Management of Peat Dome with Peat Hydrological Unit, on Article 8 Section 6.b it was stated that "For the protection function of Peat Ecosystem and cultivation function of Peat Ecosystem which has been utilized, it can still be continued while maintaining its hydrological function."</p> <p>Whereas, until this Surveillance assessment conducted, the map of Peat Hydrological Unit scale 1:50,000 as required in Article 8 Section 5 in this regulation was not determined/issued for Labuhanbatu Selatan Regency. Therefore, area of KSU Suka Makmur located outside of areas classified as national parks or protected areas as defined by national, regional or local law.</p>	
<p>Milestone A</p>	<p>Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).</p>	<p>According to "Peta Kawasan Hutan Prov. Sumatera Utara" scale 1:250,000; KSU Suka Makmur located outside of national park or protected areas as classified by national regulation.</p> <p>The map is sources from Ministry of Environmental and Forestry Decree Number: SK.579/Menhut-II/2014, dated, 24 June 2014. According to this map indicated that KSU Suka Makmur located in Other Designated Area (Non-Forest Area) or "Area Penggunaan Lain".</p> <p>According to information gathered from Environmental and Forestry Agency of Labuhanbatu Selatan Regency during stakeholder consultation, if referred to Regulation of Environmental and Forestry Minister Decree No: P.10/MENLHK/SETJEN/KUM.1/3/2019 related Identification, Determination and Management of Peat Dome with Peat Hydrological Unit, on Article 8 Section 6.b it was stated that "For the protection function of Peat Ecosystem and cultivation function of Peat Ecosystem which has been utilized, it can still be continued while maintaining its hydrological function."</p>	<p>Complied</p>

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>Whereas, until this Surveillance assessment conducted, the map of Peat Hydrological Unit scale 1:50,000 as required in Article 8 Section 5 in this regulation was not determined/issued for Labuhanbatu Selatan Regency. Therefore, area of KSU Suka Makmur located outside of areas classified as national parks or protected areas as defined by national, regional or local law.</p>	
<p>Milestone B</p>	<p>Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).</p>	<p>According to "Peta Kawasan Hutan Prov. Sumatera Utara" scale 1:250,000; KSU Suka Makmur located outside of national park or protected areas as classified by national regulation.</p> <p>The map is sources from Ministry of Environmental and Forestry Decree Number: SK.579/Menhut-II/2014, dated, 24 June 2014. According to this map indicated that KSU Suka Makmur located in Other Designated Area (Non-Forest Area) or "Area Penggunaan Lain".</p> <p>According to information gathered from Environmental and Forestry Agency of Labuhanbatu Selatan Regency during stakeholder consultation, if referred to Regulation of Environmental and Forestry Minister Decree No: P.10/MENLHK/SETJEN/KUM.1/3/2019 related Identification, Determination and Management of Peat Dome with Peat Hydrological Unit, on Article 8 Section 6.b it was stated that "For the protection function of Peat Ecosystem and cultivation function of Peat Ecosystem which has been utilized, it can still be continued while maintaining its hydrological function."</p> <p>Whereas, until this Surveillance assessment conducted, the map of Peat Hydrological Unit scale 1:50,000 as required in Article 8 Section 5 in this regulation was not determined/issued for Labuhanbatu Selatan Regency. Therefore, area of KSU Suka Makmur located outside of areas classified as national parks or protected areas as defined by national, regional or local</p>	<p>Complied</p>

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		law.	
Criteria 2.5			
For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	KSU Suka Makmur is existing plots since 2008 and 2009. All the smallholder’s plots are owned originally by the members since the beginning. There is no plan to develop new oil palm planting by the unit of certification.	Not Applicable
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	No member of KSU Suka Makmur have plans for new planting. However, training FPIC is still conducted annually. Latest FPIC training was conducted on 14 August 2021 (attended by 20 members).	Not Applicable
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	No member of KSU Suka Makmur have plans for new planting. However, training FPIC is still conducted annually. Latest FPIC training was conducted on 14 August 2021 (attended by 20 members).	Not Applicable
Principle 3: Respect human rights, including workers’ rights and conditions			
Safeguard human rights and protect workers’ rights, ensuring safe and decent working conditions.			
Criteria 3.1			
There is no use of forced labour.			
Eligibility	Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).	KSU Suka Makmur has established the policy to no use of forced labour and ensure that any use of forced labour on the farm based “Surat Keputusan Ketua Koperasi Serba Usaha No: 002/SKPTS/KSU-SM/II/2017 Tentang Larangan Menggunakan Tenaga Kerja Anak Dibawah Umur, Wanita Hamil /Menyusui Dan Pekerja Paksa and No: 004/SKPTS/KSU-SM/IV/2017 tentang Menghormati Hak Azasi Manusia”.	Complied

<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>KSU Suka Makmur has established the policy to no use of forced labour and ensure that any use of forced labour on the farm based "Surat Keputusan Ketua Koperasi Serba Usaha No: 002/SKPTS/KSU-SM/II/2017 Tentang Larangan Menggunakan Tenaga Kerja Anak Dibawah Umur, Wanita Hamil /Menyusui Dan Pekerja Paksa and No: 004/SKPTS/KSU-SM/IV/2017 tentang Menghormati Hak Azasi Manusia".</p> <p>Due to Covid19 pandemic protocol, the policy has communicated to each smallholder member (one by one) by the cooperative secretary. For example:</p> <ul style="list-style-type: none"> • Juniawati (Block 09A01) on 28 January 2021 • Alijah (Block 09A03) → on 28 January 2021 • Aswanto (Block 09D37) → on 26 January 2021 • Wagino Winarno (Block 09D38) → on 28 January 2021 • Lusiono Handoko (Block 08E43) → on 29 January 2021 • Sugino (Block 09F51) → on 8 March 2021 <p>Group Manager of KSU Suka Makmur has shown the document of information on the source of labour on the farm, including family, contract and hired labour, updated on 3rd January 2020.</p> <p>Training material has demonstrated during ASA-3, consisted of retention of identity documents including but not limited to passports, payment of recruitment fees by workers, contract substitution, involuntary overtime, lack of freedom of workers to resign, penalty for termination of employment, debt bondage and withholding of wages.</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>Based on interview with sample of smallholder member during ASA-3 January 2021, they have stated that the workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>Complied</p>

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		Spraying operators with contracted by Group Manager are five (5) persons, i.e: Mr. Muliadi, Mr. Ahmad Zainuddin, Mr. Darwis, Mr. Sopian Tapanao, Mr. Sahrel. Data verified: copy of Agreement Letter No 001/KSUSM/PKB/I/2019 "Salinan Kontrak Kerja" between Koperasi Suka Makmur and Spraying Team No 001/KSUSM/PKB/I/2019. The Agreement mentioned that worker was freedom of movement and can declare that their employment is freely chosen.	
Criteria 3.2			
Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.			
Eligibility	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 3. Providing adult supervision of young people working on the farm. 4. Ensuring the practice of children's rights to education is unrestricted and respected. <p>(Refer to appendix 1).</p>	Group Manager of Koperasi Serba Usaha Suka Makmur (KSU SM) has established and documented policy regarding child labor in decree letter of "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.002/SKPTS/KSU-SM/II/2017 tentang Larangan Menggunakan Tenaga Kerja Anak di Bawah Umur, Wanita Hamil/Menyusui dan Pekerja Paksa", dated 7 February 2017. Also available "Kebijakan & Komitment Bersama" dated 25 Jan 2017. The policy prohibit member to employed children under 18 years old, pregnant women and forced labor. The policy written in Indonesian so that can be understood by all members.	Complied
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms 	<p>Decree Letter from Chairman of KSU Suka Makmur No.002/SKPTS/KSU-SM/II/2017 dated 7 Feb 2017 mentioned that if there are children or family member under 18 years old helping their parent in doing plantation job, it shall be supervised by parent and not doing high risk job.</p> <p>Due to Covid19 pandemic protocol, the policy has communicated to each smallholder member (one by one) by the cooperative secretary. For example:</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

	<p>and are not permitted to perform dangerous, hazardous or heavy work.</p> <p>3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable.</p>	<ul style="list-style-type: none"> • Juniawati (Block 09A01) on 28 January 2021 • Alijah (Block 09A03) → on 28 January 2021 • Aswanto (Block 09D37) → on 26 January 2021 • Wagino Winarno (Block 09D38) → on 28 January 2021 • Lusiono Handoko (Block 08E43) → on 29 January 2021 • Sugino (Block 09F51) → on 8 March 2021 <p>Members does not employed workers to do upkeep and harvesting job at their plantation. They do the job by themselves and sometimes assisted by their family member/relatives.</p>	
<p>Milestone B</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>Decree Letter from Chairman of KSU Suka Makmur No.002/SKPTS/KSU-SM/II/2017 dated 7 Feb 2017 mentioned that if there are children or family member under 18 years old helping their parent in doing plantation job, it shall be supervised by parent and not doing high risk job.</p> <p>Due to Covid19 pandemic protocol, the policy has communicated to each smallholder member (one by one) by the cooperative secretary. For example:</p> <ul style="list-style-type: none"> • Juniawati (Block 09A01) on 28 January 2021 • Alijah (Block 09A03) → on 28 January 2021 • Aswanto (Block 09D37) → on 26 January 2021 • Wagino Winarno (Block 09D38) → on 28 January 2021 • Lusiono Handoko (Block 08E43) → on 29 January 2021 • Sugino (Block 09F51) → on 8 March 2021 <p>Members does not employed workers to do upkeep and harvesting job at their plantation. They do the job by themselves and sometimes assisted by their family member/relatives.</p>	<p>Complied</p>

Criteria 3.3

Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

<p>Eligibility</p>	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Each smallholders have signed commitment in form of smallholder declaration or "Deklarasi Petani Swadaya Untuk Sertifikasi RSPO". Based on smallholders sample, the declaration was signed on:</p> <table border="1" data-bbox="1021 475 1901 823"> <thead> <tr> <th>No</th> <th>Blok</th> <th>Name</th> <th>Date of Declaration signed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>09A01</td> <td>Juniawati</td> <td>26 Nov 2020</td> </tr> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> <td>28 Nov 2020</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> <td>27 Nov 2020</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> <td>27 Nov 2020</td> </tr> <tr> <td>5</td> <td>08E43</td> <td>Lusiono Handoko</td> <td>26 Nov 2020</td> </tr> <tr> <td>6</td> <td>09F51</td> <td>Sugino</td> <td>26 Nov 2020</td> </tr> </tbody> </table> <p>D. I committed to as follow: - 4. Pay minimum wage as following applicable regulations.</p>	No	Blok	Name	Date of Declaration signed	1	09A01	Juniawati	26 Nov 2020	2	09A03	Alijah	28 Nov 2020	3	09D37	Aswanto	27 Nov 2020	4	09D38	Wagino	27 Nov 2020	5	08E43	Lusiono Handoko	26 Nov 2020	6	09F51	Sugino	26 Nov 2020	<p>Complied</p>
No	Blok	Name	Date of Declaration signed																												
1	09A01	Juniawati	26 Nov 2020																												
2	09A03	Alijah	28 Nov 2020																												
3	09D37	Aswanto	27 Nov 2020																												
4	09D38	Wagino	27 Nov 2020																												
5	08E43	Lusiono Handoko	26 Nov 2020																												
6	09F51	Sugino	26 Nov 2020																												
<p>Milestone A</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.</p>	<p>Workers for smallholders are casual workers and not working daily at the plots. Group Manager adjust the wage for workers is referred to Regional Minimum Wage of Kabupaten Labuhanbatu Selatan. Data verified in "Buku Catatan Petani":</p> <ol style="list-style-type: none"> 1. Mr. Budi Hamdan (worker of Wagino Winarno 09D38) have signed for harvesting activities. Evidence of payment is available in "Buku Catatan Petani". IDR 200/kg. 2. Mr. Mulyadi (worker of Sugino 09F51) has paid on 18 Dec 2021 for Spraying activity (IDR 170,000). 3. Mr. Santo (harvester of Mrs. Juniawati 09A01) last paid on 20 Dec 2021 for harvesting. Paid IDR 488,200 (2,441 kg). 	<p>Complied</p>																												

...making excellence a habit.™

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	<p>Workers for smallholders are casual workers and not working daily at the plots.</p> <p>Group Manager adjust the wage for workers is referred to Regional Minimum Wage of Kabupaten Labuhanbatu Selatan.</p> <p>Data verified in "Buku Catatan Petani":</p> <ol style="list-style-type: none"> 1. Mr. Budi Hamdan (worker of Wagino Winarno 09D38) have signed for harvesting activities. Evidence of payment is available in "Buku Catatan Petani". IDR 200/kg. 2. Mr. Mulyadi (worker of Sugino 09F51) has paid on 18 Dec 2021 for Spraying activity (IDR 170,000). 3. Mr. Santo (harvester of Mrs. Juniawati 09A01) last paid on 20 Dec 2021 for harvesting. Paid IDR 488,200 (2,441 kg). 	Complied
<p>Criteria 3.4 Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).	<p>Group Manager Koperasi Serba Usaha Suka Makmur has established the procedure of grievance to handle complaint / grievance as per document "Pedoman Kerja Penanganan Keluh Kesah No.KSU-SM/PK/010" dated 6 January 2017.</p> <p>The guideline states that external and internal grievance communicated to group manager and will be responded in 14 days. Grievance can be in form of written and/or verbal.</p> <p>Group Manager has provided logbook to documents the grievance resolution process under "Rekaman Keluh Kesah".</p> <p>Data verified – the review of record "Rekaman Keluh Kesah" year 2020, there was 2 grievances, such as:</p> <ul style="list-style-type: none"> - Dated 16th July 2020; from Mr DTM Ridwan: what are the benefits of joining the RSPO, so it is a hassle. Responded by Mr Handoko (Group Manager): In fact, joining the RSPO will improve the management of 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>lots.</p> <ul style="list-style-type: none"> - Dated 10th December 2020; from Mr Edy: Why is the payment of FFB to farmers late even though the agreement is 2x24 hours, but up to 4 days. Responded by Mr Handoko (Group Manager): FFB payment is late because the money stock in the POM has run out, and 2x24 is since the invoice was received by the factory, not since the harvest day. 	
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	<p>Group Manager Koperasi Serba Usaha Suka Makmur has established the procedure of grievance to handle complaint / grievance as per document "Pedoman Kerja Penanganan Keluh Kesah No. KSU-SM/PK/010" dated 6 January 2017.</p> <p>The guideline states that external and internal grievance communicated to group manager and will be responded in 14 days. Grievance can be in form of written and/or verbal.</p> <p>Group Manager has provided logbook to documents the grievance resolution process under "Rekaman Keluh Kesah".</p> <p>Data verified – the review of record "Rekaman Keluh Kesah" year 2021, there was 3 grievances submitted as follows:</p> <ul style="list-style-type: none"> - Dated 4 March 2021; from Mr Arianto related to FFB price that lower than FFB collector around the smallholder area. - Dated 9 March 2021; from Aswanto related to sharing of monthly funds. - Dated 15 September 2021; from DTM Ridwan related to FFB price that lower than FFB collector around the smallholder area. <p>Based on document verification, all complaint has been responded on the same day.</p>	Complied
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	<p>Based on interview with random smallholder during the field visit on behalf of Juniawati, Alijah, Aswanto, Wagino Winarno, Lusiono Handoko and Sugino, obtain information that the training related to complaint/grievance has been disseminated to the smallholders by the ICS. Every complaint/grievance submitted through the "Buku Rekaman Keluh Kesah". The record can be</p>	Complied

...making excellence a habit.™

		seen in ICS office.	
Criteria 3.5			
Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	<p>Group Manager Koperasi Serba Usaha Suka Makmur has also prepared the risk assessment and control as in document "Penilaian Resiko", last review on 4 October 2021.</p> <p>The risk assessment has covered all activities in KSU Suka Makmur, e.g: harvesting, transportation of FFB, harvesting, office activities.</p> <p>To pay attention and implement risk assessment, using necessary PPE and implement in daily working with consideration on location and working condition. Harvester is obligate to use PPE (boot AP, helm) when harvesting.</p> <p>In-order to control the risk, Group Manager Koperasi Serba Usaha Suka Makmur has prepared Occupational Health and Safety program has established under "Program Keselamatan dan Kesehatan Kerja tahun 2021 - Program of Work Safety year 2021" updated on 4 January 2021 as guidance for health and safety in smallholder's plantation.</p> <p>The OHS program year 2021, such as:</p> <ul style="list-style-type: none"> • OHS meeting (every 6 months), last meeting conducted on 22 March 2021 and 14 August 2021 • Fire drill or training of emergency response – conducted on 29 December 2021 • MCU for pesticides applicator or handler (every 3 months) – conducted on 22 March 2021, 30 June 2021 and 18 September 2021 • Socialization of risk assessment - conducted on 18 December 2021 • Provides the PPE for workers in harvesting, manuring, and pesticides application – e.g: "Berita Acara Serah Terima APD dated 19 November 2021 • Monitoring of consistency on PPE using (every month) 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>The strategy is through provision of appropriate PPE, maintenance of working area (individual platform, harvesting path in area slippery condition), signage and training. The hazard identification found to be sufficient.</p> <p>KSU Suka Makmur has also prepared the mechanism to control the health protocol and vaccine of corona virus 2019 as Surat Edaran No.006/SE-INT/KSU-SM/IV/2020, tentang Pencegahan Covid-19 dated 13 April 2020 and Surat Edaran Nomor: 007/SE-INT/KSU-SM/XII/2021 tentang Pelaksanaan Vaksinasi Covid-19 dated 20 December 2021.</p>	
Milestone A	<p>Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them</p>	<p>Group Manager of Koperasi Serba Usaha (KSU) Suka Makmur has appointed Mr Edy Jhonathan Pinem as the health and safety officer as in "Surat Keputusan Manager Kelompok Koperasi Serba Usaha Suka Makmur No.033/SKPTS/KSU-SM/XI/2021 tentang Penunjukan Petugas AK-3 (safety officer), who have responsible to health and safety performance in KSU.</p> <p>OHS expert has registered to Manpower Ministry in Republic of Indonesia as per SK AK3 Umum No KEP. 5/9319/AS.02.04/X/2020 namely: Mr Edy Jhonathan Pinem dated 19 October 2020 – valid until 3 years.</p> <p>Record of training and aware of health and safety risks associated with farm work year 2021, such as: Socialization of risk assessment - conducted on 18 December 2021</p>	Complied
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water 	<p>Based on review of accidents report year 2021 - "Buku Kecelakaan Kerja – Koperasi Serba Usaha Suka Makmur", during 2021 there was an accident was reported, grade low, there were no lost time by this accident.</p> <p>The first aid kit was with field mandor (Mr Dwi Makmur and Mr Suratno as first aider) – letter of appointment as per Surat Keputusan Manager Kelompok KSU Suka Makmur nomor: 023/SKPTS/KSU-SM/XI/2017 tentang Penunjukan Petugas K3, dated 20th November 2017.</p> <p>During ASA3 January 2021 – the auditor team has interviewed with sample of smallholder member understands that there is a first aid kit available at the work site when there is operation going on in the field. The first aid kit</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

	<ul style="list-style-type: none"> Access to toilets 	<p>was with field Supervision (Mr Suratno as first aider).</p> <p>Workers, including smallholder family members, have access to safe working conditions and amenities that include</p> <ul style="list-style-type: none"> Provides the PPE for workers in harvesting, manuring, and pesticides application – e.g: "Berita Acara Serah Terima APD dated 19 November 2021 Monitoring of consistency on PPE using (every month) 	
<p>Criteria 3.6 There is no discrimination, harassment, or abuse on the farm.</p>			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	Based on interview with random smallholder during the field visit on behalf of Juniawati, Alijah, Aswanto, Wagino Winarno, Lusiono Handoko and Sugino, obtain information that the training related to discrimination, harassment and abuse has been disseminated to the smallholders by the ICS. Every complaint/grievance submitted through the "Buku Rekaman Keluh Kesah". The record can be seen in ICS office.	Complied
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	Based on interview with random smallholder during the field visit on behalf of Juniawati, Alijah, Aswanto, Wagino Winarno, Lusiono Handoko and Sugino, obtain information that the training related to discrimination, harassment and abuse has been disseminated to the smallholders by the ICS. Every complaint/grievance submitted through the "Buku Rekaman Keluh Kesah". The record can be seen in ICS office.	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Based on interview with random smallholder during the field visit on behalf of Juniawati, Alijah, Aswanto, Wagino Winarno, Lusiono Handoko and Sugino, obtain information that the training related to discrimination, harassment and abuse has been disseminated to the smallholders by the ICS. Every complaint/grievance submitted through the "Buku Rekaman Keluh Kesah". The record can be seen in ICS office.	Complied
<p>Principle 4: Protect, conserve and enhance ecosystems and the environment</p>			

Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

Criteria 4.1

High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	Each smallholders have signed commitment in form of smallholder declaration or "Deklarasi Petani Swadaya Untuk Sertifikasi RSPO", as required in Appendix 1. Example of a self-declaration signed by the farmer on behalf of Tanti	Complied
-------------	---	---	----------

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		Wahyuni no member 037 (block 09E42) regarding "Protecting HCV areas and HCS forests" and statements regarding no new planting / expansion of plantations in primary forest, HCV areas, High Carbon Stock (KST) forests), a steep slope of more than 25 degrees, or as stipulated in the national interpretation".	
Milestone A	Smallholders complete training on and are aware of: <ul style="list-style-type: none"> The importance of maintaining and conserving HCVs and HCS forests Human-wildlife conflict; and Rare, threatened and endangered species and important ecosystems. 	The cooperative has provided HCV training (HCV management, human-wildlife conflict and rare, threatened and endangered species and important ecosystem) in corporate with sustainability officer of PT Umbul Mas Wisesa. The training has been held on 14 August 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 meeting restriction.	Complied
Milestone B	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable	Implementation of precautionary practices and manage RTE species and HCV area is by frequent socialisation and monitoring. Based on interview with smallholder and workers in Block 09D37 and Block 09D38 obtained information that the actions to preserve and conserve the HCV, particularly RTE species, there is No hunting, catching, trap, kill or harm to wildlife was implemented by smallholders.	Complied
<p>Criteria 4.2</p> <p>Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>			
Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).	<p><i>There was no change information since previous assessment.</i></p> <p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009 where the land is converted from shrubs/bushes. The smallholders plots located on peat areas and outside the area as classified by national regulation.</p> <p>HCV assessment of KSU Suka Makmur was carried out by Kompasnia Enviro Institute to scope of 2,834.77 Ha (this includes potential smallholder in the</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>area) in 2016. The HCV assessment reported under “Laporan Penilaian Nilai Konservasi Tinggi di areal kebun sawit Smallholder Koperasi Mitra PT. Umbul Mas Wisesa, Provinsi Sumatera Utara - 2017”. Based on HCV assessment, in Koperasi Serba Usaha Suka Makmur, identified with HCV 4 in form of main drain/canal of 6.59 Ha of 0.73% of all smallholder plantation under the scope. There was no species listed as CR under IUCN redlist found in the landscape.</p> <p>From the HCV assessment it was known that no planting have replaced primary forest or affecting High Conservation Values/HCV.</p> <p>According to HCV Assessment final report March 2017, Land Cover Analysis was covered within the assessment through the remote sensing desktop study by overlaying map of land cover in four periodic timelines (1990, 2005, 2009 and 2016). The results are:</p> <ol style="list-style-type: none"> 1. Land cover map 2005 (prior land development), scale 1:100,000; source: Interpretation of satellite imagery Landsat 7 FTM, 2005. Result: KSU Suka Makmur located in disturbed forest (626.12 Ha), plantation (57.20 Ha), shrubland (222.40 Ha). 2. Land cover map 2009 (post and ongoing land development), scale 1:100,000; source: Interpretation of satellite imagery Landsat 7 FTM, 2009. Result: KSU Suka Makmur located in plantation (380.22 Ha), temperate shrubland (181.25 Ha), grassland (344.22 Ha). 3. Land cover map 2016 (at the time of conducting HCV assessment), scale 1:100,000; source: Interpretation of satellite imagery Landsat 7 FTM, 2016. Result: KSU Suka Makmur located in plantation area (905.69 Ha). 	
<p>Milestone A</p>	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p><i>There was no change information since previous assessment.</i></p> <p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009 where the land is converted from shrubs/bushes. The smallholders plots located on peat areas and outside the area as classified by national regulation.</p>	<p>Complied</p>

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>HCV assessment of KSU Suka Makmur was carried out by Kompasnia Enviro Institute to scope of 2,834.77 Ha (this includes potential smallholder in the area) in 2016. The HCV assessment reported under "Laporan Penilaian Nilai Konservasi Tinggi di areal kebun sawit Smallholder Koperasi Mitra PT. Umbul Mas Wisesa, Provinsi Sumatera Utara - 2017". Based on HCV assessment, in Koperasi Serba Usaha Suka Makmur, identified with HCV 4 in form of main drain/canal of 6.59 Ha of 0.73% of all smallholder plantation under the scope. There was no species listed as CR under IUCN redlist found in the landscape.</p> <p>From the HCV assessment it was known that no planting has replaced primary forest or affecting High Conservation Values/HCV.</p>	
Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	<p><i>There was no change information since previous assessment.</i></p> <p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009 where the land is converted from shrubs/bushes. The smallholders plots located on peat areas and outside the area as classified by national regulation.</p> <p>KSU Suka Makmur have no plan to develop new planting after November 2018. Therefore, RSPO-remediate plan is not applicable.</p>	Complied
<p>Criteria 4.3</p> <p>New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) • Are not on peat areas of any depth. 			
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to	<p><i>There was no change information since previous assessment.</i></p> <p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009. The smallholders plots located on peat areas and outside the area as classified by national</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

	appendix 1).	<p>regulation.</p> <p>Each smallholders have signed commitment in form of smallholder declaration or "Deklarasi Petani Swadaya Untuk Sertifikasi RSPO", as required in Appendix 1.</p> <p>KSU Suka Makmur does not have plans to develop new planting of smallholders area in the future.</p>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	<p><i>There was no change information since previous assessment.</i></p> <p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009. The smallholders plots located on peat areas and outside the area as classified by national regulation.</p> <p>HCV assessment of KSU Suka Makmur was carried out by Kompasnia Enviro Institute to scope of 2,834.77 Ha (this includes potential smallholder in the area) in 2016. The HCV assessment reported under "Laporan Penilaian Nilai Konservasi Tinggi di areal kebun sawit Smallholder Koperasi Mitra PT. Umbul Mas Wisesa, Provinsi Sumatera Utara - 2017". Based on HCV assessment, in Koperasi Serba Usaha Suka Makmur, identified with HCV 4 in form of main drain/canal of 6.59 Ha of 0.73% of all smallholder plantation under the scope. There was no species listed as CR under IUCN redlist found in the landscape.</p> <p>From the HCV assessment it was known that no planting has replaced primary forest or affecting High Conservation Values/HCV.</p>	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	<p><i>There was no change information since previous assessment.</i></p> <p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009. The smallholders plots located on peat areas and outside the area as classified by national regulation.</p> <p>HCV assessment of KSU Suka Makmur was carried out by Kompasnia Enviro Institute to scope of 2,834.77 Ha (this includes potential smallholder in the</p>	Complied

		<p>area) in 2016. The HCV assessment reported under “Laporan Penilaian Nilai Konservasi Tinggi di areal kebun sawit Smallholder Koperasi Mitra PT. Umbul Mas Wisesa, Provinsi Sumatera Utara - 2017”. Based on HCV assessment, in Koperasi Serba Usaha Suka Makmur, identified with HCV 4 in form of main drain/canal of 6.59 Ha of 0.73% of all smallholder plantation under the scope. There was no species listed as CR under IUCN redlist found in the landscape.</p> <p>From the HCV assessment it was known that no planting has replaced primary forest or affecting High Conservation Values/HCV.</p>																						
<p>Criteria 4.4 Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.</p>																								
Eligibility	<p>Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).</p>	<p>Available signed smallholder self-declaration that will apply “use best management practices for oil palm on peat”.</p> <p>Declaration of Farmer member to join RSPO certification:</p> <table border="1"> <thead> <tr> <th>Block No</th> <th>Name</th> <th>Declaration signed on</th> </tr> </thead> <tbody> <tr> <td>09A01</td> <td>Juniawati</td> <td>26 November 2020</td> </tr> <tr> <td>09A03</td> <td>Alijah</td> <td>28 November 2020</td> </tr> <tr> <td>09D37</td> <td>Aswanto</td> <td>27 November 2020</td> </tr> <tr> <td>09D38</td> <td>Wagino Winarno</td> <td>27 November 2020</td> </tr> <tr> <td>08E43</td> <td>Lusiano Handoko</td> <td>26 November 2020</td> </tr> <tr> <td>09F51</td> <td>Sugino</td> <td>26 November 2020</td> </tr> </tbody> </table>	Block No	Name	Declaration signed on	09A01	Juniawati	26 November 2020	09A03	Alijah	28 November 2020	09D37	Aswanto	27 November 2020	09D38	Wagino Winarno	27 November 2020	08E43	Lusiano Handoko	26 November 2020	09F51	Sugino	26 November 2020	Complied
Block No	Name	Declaration signed on																						
09A01	Juniawati	26 November 2020																						
09A03	Alijah	28 November 2020																						
09D37	Aswanto	27 November 2020																						
09D38	Wagino Winarno	27 November 2020																						
08E43	Lusiano Handoko	26 November 2020																						
09F51	Sugino	26 November 2020																						

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

<p>Milestone A</p>	<p>Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.</p>	<p>Available records of training of water management on 7 April 2021, fire simulation on 6 August 2021 and 29 December 2021. Training material by Field Head Assistant of PT UMW. Simultaneously with the socialization of household waste management.</p> <p>There is a list of firefighting infrastructure for KSU Suka Makmur members, namely in the form of knapsack sprayer, hoes, buckets, two-function axes, masks, shovels / taper, fire knots, sharp rakes, goggles, gumboots and helmets.</p> <p>Records of land fires are available until December 2021. There were no fire incidents in the KSU Suka Makmur area during 2021.</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p>	<p>Water management program and peat subsident monitoring 2021, consist of activity upkeep water gate, water pole, monitoring of Watergate, water pole and peat subsidence pole. Monitoring of program are available up until December 2021. The program are documented in "Program Water Management dan Peat Subsidence KSU Suka Makmur Tahun 2021", below are sample of monitoring as recorded on 27 December 2021:</p> <ul style="list-style-type: none"> - Water pole 2: 24 cm (collection drain) - Water pole 3: 29 cm (collection drain) - Water pole 4: 30 cm (collection drain) - Subsidence is 0.4 cm <p>There is a list of firefighting infrastructures for KSU Suka Makmur members, namely in the form of knapsack sprayer, hoes, buckets, two-function axes, masks, shovels / taper, fire knots, sharp rakes, goggles, gumboots and helmets.</p> <p>Records of land fires are available until December 2021. There were no fire incidents in the KSU Suka Makmur area during 2021.</p> <p>Based on field visit and interview, the smallholders have implemented the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat. Smallholders</p>	<p>Complied</p>

...making excellence a habit.™

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		are aware fire prevention and how to respond to and manage fires in their plots. During interview with sample of smallholder members (Block 08E43 and Block 09F51), they understand about the zero burning’s policy.	
Criteria 4.5			
Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	<p>Available farmer self-declaration signed by the farmer regarding replanting on peatlands only in areas with a low risk of flooding and seawater intrusion. Each smallholders have signed commitment in form of smallholder declaration or “Deklarasi Petani Swadaya Untuk Sertifikasi RSPO”. Based on smallholders sample, the declaration was signed on:</p> <ul style="list-style-type: none"> • Juniawati (Block 09A01) → 2.04 Ha, signed on 26 November 2020. • Alijah (Block 09A03) → 2.00 Ha, signed on signed on 28 November 2020. • Aswanto (Block 09D37) → 2.00 Ha, signed on 27 November 2020. • Wagino Winarno (Block 09D38) → 2.00 Ha, signed on signed on 27 November 2020. • Lusiono Handoko (Block 08E43) → 2.00 Ha, signed on 26 November 2020. • Sugino (Block 09F51) → 1.70 Ha, signed on signed on 26 November 2020. 	Complied
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	Training on water management has been done on 9 July 2019. Record of training regarding best management practices of oil palm including on peat, has been performed on 24 February 2020, located in Group Manager Office, attended by 20 smallholder members. Refresh training of RSPO – ISH requirement, has been carried out on 7 December 2020, attended by 17 smallholder members. Training program 2021 stated training of water management scheduled in February 2021. Based on interview during field visit, smallholders are aware about the future risk of flooding or saline	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>intrusion.</p> <p>The last training since previous assessment has been held on 14 December 2021 facilitated by SIPEF agronomy staff. The training covered peat management aspect (water gate monitoring, peat subsidence installation and monitoring).</p>	
Milestone B	<p>Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.</p>	<p>Planting year of KSU Suka Makmur area is 2009, there are no replanting plan for the next five years.</p> <p>Risk Assessment related to flooding or saline intrusion has been carried out on 15 Dec 2020, identification results:</p> <ol style="list-style-type: none"> 1. Flood. Action Plan: installation and maintenance of water pole to monitor water surface; open water gate during high rainfall and closed water gate during low rainfall to keep water level in ≤ 40 cm. 2. Saline intrusion. Location of KSU Suka Makmur is 20 – 25 m above sea level; distance to sea is ± 40 km. 3. Fire. Carried out regular inspection in monthly basis. 	Complied
<p>Criteria 4.6</p> <p>Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.</p>			
Eligibility	<p>Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).</p>	<p>KSU – Suka Makmur has demonstrated commitment to no burning for preparing land or for pest control, nor open fire for waste management. Statement produced to avoid burning as in "Surat Pernyataan Anggota KSU Suka Makmur", signed by each member.</p> <p>Sample record commitment to no burning for preparing land or for pest control, no open fire for waste management during ASA3 – January 2022, such as:</p> <ul style="list-style-type: none"> • Mr Aswanto (block 09D37), was signed on 4 August 2016 • Mr L Handoko (block 08E43), was signed on 5 August 2016 • Mr Juniawati (block 09A01), was signed on 10 August 2016 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> • Mr Sugino (block 09F51), was signed on 7 August 2016 • Mr Wagino Winarno (block 09D34), was signed on 6 August 2016 • Mrs Aliyah (block 09A03), was signed on 10 August 2016. <p>Individual member aware that they cannot use fire for land preparation during replanting from oil palm to oil palm or from any other crop.</p> <p>During interview with sample of smallholder members (block no 09A01 and 09A03), they understand about the zero burning's policy.</p>	
Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>KSU – Suka Makmur has demonstrated commitment to no burning for preparing land or for pest control, nor open fire for waste management. Statement produced to avoid burning as in "Surat Pernyataan Anggota KSU Suka Makmur", signed by each member.</p> <p>Sample record commitment to no burning for preparing land or for pest control, no open fire for waste management during ASA3 – January 2022, such as:</p> <ul style="list-style-type: none"> • Mr Aswanto (block 09D37), was signed on 4 August 2016 • Mr L Handoko (block 08E43), was signed on 5 August 2016 • Mr Juniawati (block 09A01), was signed on 10 August 2016 • Mr Sugino (block 09F51), was signed on 7 August 2016 • Mr Wagino Winarno (block 09D34), was signed on 6 August 2016 • Mrs Aliyah (block 09A03), was signed on 10 August 2016. <p>Individual member aware that they cannot use fire for land preparation during replanting from oil palm to oil palm or from any other crop.</p> <p>Smallholders complete training on and are aware fire prevention and how to respond to and manage fires in their plots.</p> <p>During interview with sample of smallholder members (block no 09A01 and 09A03), they understand about the zero burning's policy.</p>	Complied
Milestone	Smallholders do not use fire or practice burning	KSU – Suka Makmur has demonstrated commitment to no burning for	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

B	for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.	<p>preparing land or for pest control, nor open fire for waste management. Statement produced to avoid burning as in "Surat Pernyataan Anggota KSU Suka Makmur", signed by each member.</p> <p>Sample record commitment to no burning for preparing land or for pest control, no open fire for waste management during ASA3 – January 2022, such as:</p> <ul style="list-style-type: none"> • Mr Aswanto (block 09D37), was signed on 4 August 2016 • Mr L Handoko (block 08E43), was signed on 5 August 2016 • Mr Juniawati (block 09A01), was signed on 10 August 2016 • Mr Sugino (block 09F51), was signed on 7 August 2016 • Mr Wagino Winarno (block 09D34), was signed on 6 August 2016 • Mrs Aliyah (block 09A03), was signed on 10 August 2016. <p>Individual member aware that they cannot use fire for land preparation during replanting from oil palm to oil palm or from any other crop.</p> <p>During interview with sample of smallholder members (block no 09A01 and 09A03), they understand about the zero burning's policy.</p>	
<p>Criteria 4.7</p>			
<p>Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	<p>KSU Suka Makmur does not have new planting since November 2019. Planting year of entire members is 2008 and 2009. The smallholders plots located on peat areas and outside the area as classified by national regulation.</p> <p>Each smallholders have signed commitment in form of smallholder declaration or "Deklarasi Petani Swadaya Untuk Sertifikasi RSPO", as required in Appendix 1.</p> <p>HCV assessment of KSU Suka Makmur was carried out by Kompasnia Enviro Institute to scope of 2,834.77 Ha (this includes potential smallholder in the area) in 2016. The HCV assessment reported under "Laporan Penilaian Nilai</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>Konservasi Tinggi di areal kebun sawit Smallholder Koperasi Mitra PT. Umbul Mas Wisesa, Provinsi Sumatera Utara - 2017". Based on HCV assessment, in Koperasi Serba Usaha Suka Makmur, identified with HCV 4 in form of peat main drain/canal of 6.59 Ha of 0.73% of all smallholder plantation under the scope. There was no species listed as CR under IUCN redlist found in the landscape.</p> <p>From the HCV assessment it was known that no planting have replaced primary forest or affecting High Conservation Values/HCV.</p>	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	The cooperative has provided HCV training (HCV management, human-wildlife conflict and rare, threatened and endangered species and important ecosystem) in corporate with sustainability officer of PT Umbul Mas Wisesa. The training has been held on 14 August 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 meeting restriction.	Complied
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	Sighted minutes of weeding upkeep on the border of KSU Suka Makmur canal on 14 December 2021, where the realization of clearing of about 300 m by the Group Manager.	Complied
<p>Criteria 4.8 Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p>			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(Refer to appendix 1)</p>	<p>Smallholders was not using any pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions in 2021.</p> <p>KSU – Suka Makmur has established the policy to phase out paraquat and pesticides categorized as per "Surat Edaran no:004/SE-INT/KSU-SM/IV/2017 tentang Daftar Bahan Aktif Pestisida Yang Dilarang Digunakan dan Bahan Aktif Pestisida Terbatas" dated 21 April 2021.</p> <p>Available statement letter from smallholder member to not uses any of pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions; signed by all smallholder members, e.g.</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> • Mr Aswanto (block 09D37), was signed on 27th November 2020 • Mr L Handoko (block 08E43), was signed on 26th November 2020 • Mr Juniawati (block 09A01), was signed on 26th November 2020 • Mr Sugino (block 09F51), was signed on 26th November 2020 • Mr Wagino Winarno (block 09D34), was signed on 27th November 2020 • Mrs Aliyah (block 09A03), was signed on 28th November 2020. 	
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	<p>Smallholders has completed the training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions</p> <p>Available record of training related hazardous waste management that conducted at the same time with training of pesticide handling and MSDS and socialization of risk assessment - conducted on 18 December 2021</p> <p>Record of pesticides purchase are available in "Buku Catatan Petani" as well as detail pesticide uses. List of pesticides uses summarized by KSU Suka Makmur, as follow:</p> <ul style="list-style-type: none"> - Smart 486 AS; active ingredient Isopropilamina Glyphosate 486 g/l; LD50 Oral 9041 mg/kg; WHO class U; target weeds; register RI01030119971313 up to 30 November 2023. - Metsulindo 20 WP; active ingredient Metil Metsulfuron 20%; LD50 Oral 5000 mg/kg; WHO class U; target fern, wide leaf, weeds; register RI01030119991484 up to 11 May 2021. - Regent 50 SC; active ingredient Pifronil 50 g/l; LD50 Oral 1070 mg/kg; WHO class II; target termit; register RI01010119951192 up to 26 February 2023. <p>There was no use of pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions in 2021.</p>	Complied
Milestone	Smallholders implement BMPS for all pesticide use,	Smallholders implement best management practices for all pesticide use	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

B	including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	<p>based on "Pedoman Kerja Penggunaan bahan Kimia Berbahaya" No. KSU-SM/PK/09 dated 6 January 2017, including prohibition of pesticide application by pregnant, breast feeding and young workers. All pesticide application were performed by trained company (PT Umbul Mas Wisesa) workers, e.g. Muliadi, Ahmad Zainuddin, Suriadi Nasution, Doni Pranata Siregar and Sahril. All workers are male.</p> <p>Records of pesticide use are available in "Rekapitulasi Pemakaian Pestisida dan Herbisida di Lahan Anggota KSU Suka Makmur Tahun 2021", e.g.:</p> <table border="1" data-bbox="1012 635 1771 1026"> <thead> <tr> <th>Name</th> <th>Smart (litre)</th> <th>Metsulindo (gr)</th> <th>Regent (cc)</th> </tr> </thead> <tbody> <tr> <td>Intoha</td> <td>6.0</td> <td>300</td> <td>120</td> </tr> <tr> <td>Mariati</td> <td>6.0</td> <td>300</td> <td>30</td> </tr> <tr> <td>S. Simanjuntak</td> <td>6.0</td> <td>300</td> <td>120</td> </tr> <tr> <td>Wagino W.</td> <td>6.0</td> <td>300</td> <td>150</td> </tr> <tr> <td>Mujiman</td> <td>6.0</td> <td>300</td> <td>120</td> </tr> <tr> <td>Tanti Wahyuni</td> <td>6.0</td> <td>300</td> <td>30</td> </tr> </tbody> </table> <p>There are no use of pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions in 2021.</p>	Name	Smart (litre)	Metsulindo (gr)	Regent (cc)	Intoha	6.0	300	120	Mariati	6.0	300	30	S. Simanjuntak	6.0	300	120	Wagino W.	6.0	300	150	Mujiman	6.0	300	120	Tanti Wahyuni	6.0	300	30	
Name	Smart (litre)	Metsulindo (gr)	Regent (cc)																												
Intoha	6.0	300	120																												
Mariati	6.0	300	30																												
S. Simanjuntak	6.0	300	120																												
Wagino W.	6.0	300	150																												
Mujiman	6.0	300	120																												
Tanti Wahyuni	6.0	300	30																												
<p>Criteria 4.9 The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.</p>																															
Eligibility	Not applicable	Not applicable																													
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use,	Available record of training regarding good agricultural practices in mature oil palms including Integrated Pest Management on 14 August 2021, attended	Complied																												

...making excellence a habit.™

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

	IPM, weed and invasive species management.	by 21 participants. As well as the socialization of HCVs, social impact management, supply chain procedures and traceability. Record of training regarding best management practices of oil palm including on peat, has been performed on 7 April 2021, located in Group Manager Office, attended by 19 smallholder members. Refresh training of RSPO – ISH requirement, has been carried out on 16 October 2021, attended by 23 smallholder members.																															
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	<p>KSU Suka Makmur only uses herbicides to control weeds, there are no use of pesticide to control pest. The uses of herbicides are minimized as program to minimize the uses of agrochemical “Smart” and “Metsulindo” dated 3 December 2020. It was evident by the farmer’s note book that the uses of herbicides is minimum. Records of pesticide use are available in “Rekapitulasi Pemakaian Pestisida dan Herbisida di Lahan Anggota KSU Suka Makmur Tahun 2021”, e.g.:</p> <table border="1" data-bbox="1012 807 1939 1058"> <thead> <tr> <th>No</th> <th>Pesticide</th> <th>2018</th> <th>2019</th> <th>2020</th> <th>2021</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Smart 486 As</td> <td>18 Ltr</td> <td>108 Ltr</td> <td>159 Ltr</td> <td>180 ltr</td> </tr> <tr> <td>2</td> <td>Gramoxone 276 SL</td> <td>118 Ltr</td> <td>58 Ltr</td> <td>0</td> <td>0</td> </tr> <tr> <td>3</td> <td>Metsulindo 20 WP</td> <td>885 gr</td> <td>11,187 gr</td> <td>7,968 gr</td> <td>9,023 gr</td> </tr> <tr> <td>4</td> <td>Regent 50 SC</td> <td>13,770 ltr</td> <td>4,230 Ltr</td> <td>2,610 Ltr</td> <td>1,260 ltr</td> </tr> </tbody> </table> <p>Available list of pesticides used in 2021 per farmer member, such as:</p> <ol style="list-style-type: none"> Wagino Winarno: Regent (1.5 lt); Smart (2.916 lt); Metil metsulfuron (60 gr). Aswanto: Regent (1.5 lt); Smart (2.916 lt); Metil metsulfuron (60 gr). Alijah: Regent (1.5 lt); Smart (2.916 lt); Metil metsulfuron (60 gr). <p>There is no use of pesticides categorized as WHO Class 1A or 1B and those</p>	No	Pesticide	2018	2019	2020	2021	1	Smart 486 As	18 Ltr	108 Ltr	159 Ltr	180 ltr	2	Gramoxone 276 SL	118 Ltr	58 Ltr	0	0	3	Metsulindo 20 WP	885 gr	11,187 gr	7,968 gr	9,023 gr	4	Regent 50 SC	13,770 ltr	4,230 Ltr	2,610 Ltr	1,260 ltr	Complied
No	Pesticide	2018	2019	2020	2021																												
1	Smart 486 As	18 Ltr	108 Ltr	159 Ltr	180 ltr																												
2	Gramoxone 276 SL	118 Ltr	58 Ltr	0	0																												
3	Metsulindo 20 WP	885 gr	11,187 gr	7,968 gr	9,023 gr																												
4	Regent 50 SC	13,770 ltr	4,230 Ltr	2,610 Ltr	1,260 ltr																												

		listed by the Stockholm or Rotterdam Conventions in 2021.	
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	<p>Koperasi Serba Usaha Suka Makmur appointed Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021</p> <p>KSU Suka Makmur have latest organization structure "Struktur Organisasi Manager Kelompok KSU Suka Makmur" dated 20 Nopember 2021.</p> <ul style="list-style-type: none"> • Mr Syfii as the Plt Group Manager • Mr. Rizki Ananda as the group secretary • Mr.Suratno and Arihan as FFB Marketing Unit • Mr. Tusiwan and Marlan as Firefighting • Mr.Surya Fadli as RSPO documentation • Mr. Khairul and Suratno as OHS officer <p>Mr. Sumardi and Irwan Harahap as Conservation Officer.</p>	Complied
Milestone A	The Group has appointed a group manager	<p>Koperasi Serba Usaha Suka Makmur appointed Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021</p> <p>KSU Suka Makmur have latest organization structure "Struktur Organisasi Manager Kelompok KSU Suka Makmur" dated 20 Nopember 2021.</p> <ul style="list-style-type: none"> • Mr Syfii as the Plt Group Manager 	Complied

		<ul style="list-style-type: none"> • Mr. Rizki Ananda as the group secretary • Mr.Suratno and Arihan as FFB Marketing Unit • Mr. Tusiwan and Marlan as Firefighting • Mr.Surya Fadli as RSPO documentation • Mr. Khairul and Suratno as OHS officer <p>Mr. Sumardi and Irwan Harahap as Conservation Officer.</p>	
Milestone B	The Group has appointed a group manager	<p>Koperasi Serba Usaha Suka Makmur appointed Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021</p> <p>KSU Suka Makmur have latest organization structure "Struktur Organisasi Manager Kelompok KSU Suka Makmur" dated 20 Nopember 2021.</p> <ul style="list-style-type: none"> • Mr Syfii as the Plt Group Manager • Mr. Rizki Ananda as the group secretary • Mr.Suratno and Arihan as FFB Marketing Unit • Mr. Tusiwan and Marlan as Firefighting • Mr.Surya Fadli as RSPO documentation • Mr. Khairul and Suratno as OHS officer <p>Mr. Sumardi and Irwan Harahap as Conservation Officer.</p>	Complied
A.1.2			
Eligibility	The group manager has evidence of legal identity.	See Milestone B	Complied
Milestone A	The group manager has evidence of legal identity.	See Milestone B	Complied
Milestone B	The group manager has evidence of legal identity.	KSU Suka Makmur can demonstrates that the organization, as a group manager is having legal entities as follow:	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>1) Deed of establishment under "Akta Pendirian Koperasi Serba Usaha Suka Makmur No.29" under Notary John Marlon Maraganti SH. MKn. dated 22 January 2016. The deed establishment including the basic statute and operational statute.</p> <p>2) Business Permit – Badan Pelayanan Perizinan Terpadu dan Penanaman Modal Kabupaten Kabuhanbatu Selatan issued "Surat Izin Usaha Perdagangan Kecil (SIUP) Kecil No.503/272/BPPTPM-LS/SIUP/2016 untuk Koperasi Serba Usaha (KSU) Suka Makmur, berlokasi untuk Kegiatan Usaha Perdagangan Besar Bahan Baku Hasil Pertanian Tanaman Perkebunan, Penjualan TBS Kelapa Sawit, Sembako, Transportasi, Ketenagakerjaan, Alat dan Sarana Produksi Pertanian, Gas" dated 29 February 2016 – valid until 29 February 2021.</p> <p>3) Business registration – Badan Pelayanan Perizinan Terpadu dan Penanaman Modal Kabupaten Kabuhanbatu Selatan issued "Tanda Daftar Perusahaan/Koperasi No.022926500052 untuk Koperasi Serba Usaha (KSU) Suka Makmur berlokasi Dusun Sukoharjo, Desa Tanjung Mulia, Kecamatan Kampung Rakyat, Kabupaten Labuhanbatu Selatan" dated 29 February 2016 – valid until 29 February 2021.</p> <p>4) Registration as legal entity as per "Surat Menteri Negara Koperasi dan Usaha Kecil dan Menengah Republik Indonesia Kepala Dinas Perindustrian, Perdagangan, Koperasi dan UKM Kabupaten Labuhanbatu Selatan No.518/65/BH/Indagkop/IV/2016 tentang Pengesahan Akta Pendirian Koperasi Serba Usaha Suka Makmur" signed by regent of Labuhanbatu Selatan, dated 15 February 2016.</p>	
A1.3			
Eligibility	The group has membership requirements.	See Milestone B	Complied
Milestone A	The group has membership requirements.	See Milestone B	Complied
Milestone	The group has membership requirements.	KSU Suka Makmur was registered as part of SIPEF Group, RSPO membership	Complied

...making excellence a habit.™

<p>B</p>		<p>No. 1-0021-05-000-00 since 7 December 2005. This has been declared in the Annual Communication of Progress (ACoP).</p> <p>The group manager has a prepared and update document named "Pedoman Kerja Koperasi Serba Usaha Suka Makmur Aturan Kepesertaan Anggota dalam Skema Sertifikasi Kelompok RSPO No.KSU-SM/PK/018" dated January 2018, lines out the requirement for the participation of individual member in the group.</p> <p>Section 3.1 "Penerimaan Anggota/Calon Anggota" – acceptance of member/potential member</p> <p>Section 3.2 "Hak dan Kewajiban Anggota Skema Sertifikasi RSPO" – Right and obligation of member</p> <p>Section 3.3 "Pemberhentian Anggota Skema Sertifikasi RSPO" – Exclusion from group</p> <p>Section 3.4 "Pengunduran Diri Menjadi Anggota Kepesertaan Sertifikasi Kelompok RSPO" – Resignation from group</p> <p>Form/record seen:</p> <ul style="list-style-type: none"> - Application form – "Permohonan menjadi Anggota Koperasi" - Agreement to join RSPO certification – "Surat Pernyataan Kesediaan Ikut Sertifikasi RSPO" <p>All members have signed an agreement "Surat Pernyataan Kesediaan Mengikuti Program Sertifikasi RSPO". According to sample of smallholders during this Surveillance, the records was verified as below:</p> <ul style="list-style-type: none"> • Mr Aswanto (block 09D37), was signed on 4 August 2016 • Mr L Handoko (block 08E43), was signed on 5 August 2016 • Mr Juniawati (block 09A01), was signed on 10 August 2016 • Mr Sugino (block 09F51), was signed on 7 August 2016 	
----------	--	--	--

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> • Mr Wagino Winarno (block 09D34), was signed on 6 August 2016 • Mrs Aliyah (block 09A03), was signed on 10 August 2016. 	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	<p>All members have signed and acknowledged membership requirements Form/record seen:</p> <ul style="list-style-type: none"> - Application form – “Permohonan menjadi Anggota Koperasi” - Agreement to join RSPO certification – “Surat Pernyataan Kesediaan Ikut Sertifikasi RSPO” <p>All members have signed an agreement “Surat Pernyataan Kesediaan Mengikuti Program Sertifikasi RSPO”. According to sample of smallholders during this Surveillance, the records was verified as below:</p> <ul style="list-style-type: none"> • Mr Aswanto (block 09D37), was signed on 4 August 2016 • Mr L Handoko (block 08E43), was signed on 5 August 2016 • Mr Juniawati (block 09A01), was signed on 10 August 2016 • Mr Sugino (block 09F51), was signed on 7 August 2016 • Mr Wagino Winarno (block 09D34), was signed on 6 August 2016 • Mrs Aliyah (block 09A03), was signed on 10 August 2016. 	Complied
Milestone A	All members can demonstrate understanding of membership requirements.	During interview, all members can demonstrated understanding of membership requirements, such as no burning for preparing land or pest control, provide land legality, participate in trainings, and No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes.	Complied
Milestone B	All members can demonstrate understanding of membership requirements.	During interview, all members can demonstrated understanding of membership requirements, such as no burning for preparing land or pest control, provide land legality, participate in trainings, and No new planting or	Complied

...making excellence a habit.™

		no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes.	
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>Koperasi Serba Usaha Suka Makmur appointed Internal Control System, prepared the manpower for information officer (penyuluh) namely Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021</p> <p>Based on interview with Group Manager (Mr Safii), field visit and observation to group office, audit team seen the sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles, and office utensils.</p> <p>Group manager has been assisted by PT Umbul Mas Wisesa in term of agronomist visit to check consistent implementation of procedures.</p> <p>Each members maintain "Buku Catatan Petani Tahun 2020", consist of record of oil palm plantation upkeep and management: Planning and implementation of weed control (circle and path, <i>lalang</i> spraying, woody eradication); Pest and disease control (nettle caterpillar census, termite census, planting <i>Turnera</i>); Pruning; Fertilizer (MOP, Rock phospate, Urea, CuSO₄); Pesticide use record and calculation per MT FFB; Harvesting rotation and production record; FFB Sales; Cash record; Worker payment record; Tools/material/agrochemical purchase record.</p> <p>Other regular checks has been sets through monthly visit and annual internal audit to members</p>	Complied
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	<p>Koperasi Serba Usaha Suka Makmur appointed Internal Control System, prepared the manpower for information officer (penyuluh) namely Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua</p>	Complied

...making excellence a habit.™

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021</p> <p>Based on interview with Group Manager (Mr Safii), field visit and observation to group office, audit team seen the sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles, and office utensils.</p> <p>Group manager has been assisted by PT Umbul Mas Wisesa in term of agronomist visit to check consistent implementation of procedures.</p> <p>Each members maintain "Buku Catatan Petani Tahun 2020", consist of record of oil palm plantation upkeep and management: Planning and implementation of weed control (circle and path, <i>lalang</i> spraying, woody eradication); Pest and disease control (nettle caterpillar census, termite census, planting <i>Turnera</i>); Pruning; Fertilizer (MOP, Rock phospate, Urea, CuSO₄); Pesticide use record and calculation per MT FFB; Harvesting rotation and production record; FFB Sales; Cash record; Worker payment record; Tools/material/agrochemical purchase record.</p> <p>Other regular checks has been sets through monthly visit and annual internal audit to members</p>	
<p>Milestone B</p>	<p>The group manager can demonstrate compliance of the ICS by individual members.</p>	<p>Koperasi Serba Usaha Suka Makmur appointed Internal Control System, prepared the manpower for information officer (penyuluh) namely Mr Safii, as the Group Manager, as per "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur No.031/SKPTS/KSU-SM/XI/2011 tentang Pengakatan Plt Ketua dan Manager Kelompok KSU – Suka Makmur tertanggal 19 Nopember 2021</p> <p>Based on interview with Group Manager (Mr Safii), field visit and observation to group office, audit team seen the sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles, and office utensils.</p> <p>Group manager has been assisted by PT Umbul Mas Wisesa in term of agronomist visit to check consistent implementation of procedures.</p> <p>Each members maintain "Buku Catatan Petani Tahun 2020", consist of record</p>	<p>Complied</p>

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>of oil palm plantation upkeep and management: Planning and implementation of weed control (circle and path, <i>lalang</i> spraying, woody eradication); Pest and disease control (nettle caterpillar census, termite census, planting <i>Turnera</i>); Pruning; Fertilizer (MOP, Rock phosphate, Urea, CuSO₄); Pesticide use record and calculation per MT FFB; Harvesting rotation and production record; FFB Sales; Cash record; Worker payment record; Tools/material/agrochemical purchase record.</p> <p>Other regular checks has been sets through monthly visit and annual internal audit to members</p>	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>KSU Suka Makmur has appointed the Internal Control System, prepared the manpower for information officer (penyuluh) as well as Interview with group manager, field visit and observation to group office, audit team seen the sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles, and office utensils.</p>	Complied
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	<p>KSU Suka Makmur has appointed the Internal Control System, prepared the manpower for information officer (penyuluh) as well as Interview with group manager, field visit and observation to group office, audit team seen the sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles, and office utensils.</p> <p>Identification and regulation of roles and responsibility for group manager and the staff has been defined clearly under each appointment letter.</p> <p>Rules of group member has been established by group manager, such as: regulating receiving member, assessing potential member, sanction, and expulsion, exiting member, internal audit procedure, non-conformity handling and other procedures.</p>	Complied
Milestone	The group manager can demonstrate capacity to	KSU Suka Makmur has appointed the Internal Control System, prepared the	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

B	manage and operate group certification and certification requirements.	<p>manpower for information officer (penyuluh) as well as Interview with group manager, field visit and observation to group office, audit team seen the sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles, and office utensils.</p> <p>Identification and regulation of roles and responsibility for group manager and the staff has been defined clearly under each appointment letter.</p> <p>Rules of group member has been established by group manager, such as: regulating receiving member, assessing potential member, sanction, and expulsion, exiting member, internal audit procedure, non-conformity handling and other procedures.</p>	
A.2.3			
Eligibility	<p>A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.</p>	<p>KSU Suka Makmur has set the annual training program 2021. The program covered type training as follows:</p> <ul style="list-style-type: none"> • Socialization of how to fill 'Buku Catatan Petani'. The training has been held on 14 August 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 assembly meeting protocol. • Socialization of FFB pricing and financial management. The training has been held on 25 February 2021 in KSU Suka Makmur Office. Attended by 24 participants due to Covid19 assembly meeting protocol. • Refreshment training on water management and manuring. The training has been held on 7 April 2021 in KSU Suka Makmur Office. Attended by 17 participants due to Covid19 assembly meeting protocol. • Refreshment training on nursery, harvesting and pruning. The training has been held on 7 April 2021 in KSU Suka Makmur Office. Attended by 17 participants due to Covid19 assembly meeting protocol. • Refreshment training on MSDS and waste management. The training has been held on 30 June 2021 in KSU Suka Makmur Office. Attended by 6 participants due to Covid19 assembly meeting protocol. 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> Refreshment training on upkeep and pest management. The training has been held on 14 August 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 assembly meeting protocol. Refreshment training on RSPO ISH and OHS. The training has been held on 16 October 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 assembly meeting protocol. 	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	As described in previous indicator, all smallholders member has been attended the ISH Standard training such as BMP's, worker welfare, occupational health and safety, HCV management, environmental protection, social welfare of workers and business operations. Those refreshment training scheduled annually in collaboration with SIPEF.	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	<p>During the field visit to the 6 smallholders sampled and the ICS board obtain information that all the smallholders can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p> <p>They also provided their attendance in annual refreshment training of ISH standard that covering the issues such as:</p> <ul style="list-style-type: none"> Socialization of how to fill 'Buku Catatan Petani'. The training has been held on 14 August 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 assembly meeting protocol. Socialization of FFB pricing and financial management. The training has been held on 25 February 2021 in KSU Suka Makmur Office. Attended by 24 participants due to Covid19 assembly meeting protocol. Refreshment training on water management and manuring. The training has been held on 7 April 2021 in KSU Suka Makmur Office. Attended by 17 participants due to Covid19 assembly meeting protocol. Refreshment training on nursery, harvesting and pruning. The training has been held on 7 April 2021 in KSU Suka Makmur Office. Attended by 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>17 participants due to Covid19 assembly meeting protocol.</p> <ul style="list-style-type: none"> Refreshment training on MSDS and waste management. The training has been held on 30 June 2021 in KSU Suka Makmur Office. Attended by 6 participants due to Covid19 assembly meeting protocol. Refreshment training on upkeep and pest management. The training has been held on 14 August 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 assembly meeting protocol. Refreshment training on RSPO ISH and OHS. The training has been held on 16 October 2021 in KSU Suka Makmur Office. Attended by 20 participants due to Covid19 assembly meeting protocol. 	
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Group Manager of KSU Suka Makmur has prepared a procedure for Internal audit. The procedure has regulated the frequency, methodology, internal auditor requirements, management of corrective action plan and sanction for smallholder member "Pedoman Kerja Pelaksanaan Pengawasan dan Penilaian Internal Audit Sertifikasi TBS Berkelanjutan" document number: KSU-SM/PK/013, dated revision 02 dated 1st July 2021.</p> <p>The procedure explained:</p> <ul style="list-style-type: none"> Scheduling/frequency: Minimum once per year, for all smallholder members. Internal audit schedule arranged by Group Manager. Methodology: Visit directly to smallholder member's oil palm block. Competence of internal audit: based on Letter of Assign "Surat Keputusan Ketua Koperasi Serba Usaha Suka Makmur no: 025/SKPTS/KSU-SM/XI/2018, dated 1st November 2018 Letter of Assignment 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> - Certificate for internal auditor ISH, namely Mr Surya Fadli, S.Kom dated 15th November 2021, issued by PT ICeBA. - Addressing non-conformity: Correction and corrective action carried out maximum 1 month after assessment. The committee will report the progress of correction and corrective action to internal auditor. - Maintenance of Internal audit records: All internal audit records will be maintained in cooperative for 5 years. 	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	<p>Internal audit 2021 record:</p> <ul style="list-style-type: none"> - Program Internal Audit RSPO planned in June 2021 covered for all member (total 31 smallholder member). - Actual Internal Audit RSPO carried out in 28 – 30 June 2021 – report dated 12 July 2021, issued 11 findings. - Internal audit was conducting by reviewing the compliance against RSPO Independent Smallholder Standards. - Follow up findings for corrective action for 11 findings, closed out as at 12th January 2022 based on report of Management Review. Management review were attended by Group Manager, Internal auditor team, and Secretary of Coperative. - Internal audit program 2022 is evident. 	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>Internal audit 2021 record:</p> <ul style="list-style-type: none"> - Program Internal Audit RSPO planned in June 2021 covered for all member (total 31 smallholder member). - Actual Internal Audit RSPO carried out in 28 – 30 June 2021 – report dated 12 July 2021, issued 11 findings. - Internal audit was conducting by reviewing the compliance against RSPO Independent Smallholder Standards. - Follow up findings for corrective action for 11 findings, closed out as at 12th January 2022 based on report of Management Review. Management 	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>review were attended by Group Manager, Internal auditor team, and Secretary of Cooperative.</p> <ul style="list-style-type: none"> - Internal audit program 2022 is evident. 																																														
B.1.2																																																
Eligibility	<p>Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager</p>	<p>Basic information of all members is available in organization and retained. According to smallholder's sample visited during Surveillance-3, information as follow:</p> <p>1. Basic Information and Legal Register</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder</th> <th>Area (Ha)</th> <th>Land Ownership</th> <th>No. Land Ownership</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Juniawati</td> <td>2.04</td> <td>SKT</td> <td>593/833/TML/2011</td> </tr> <tr> <td>2</td> <td>Alijah</td> <td>2.00</td> <td>SKT</td> <td>593/832/TML/2011</td> </tr> <tr> <td>3</td> <td>Aswanto</td> <td>2.00</td> <td>SHM</td> <td>2144 02.12.09.11.01805</td> </tr> <tr> <td>4</td> <td>Wagino Winarno</td> <td>2.00</td> <td>SKT</td> <td>593/344/TML/2006</td> </tr> <tr> <td>5</td> <td>Lusiono Handoko</td> <td>2.00</td> <td>SKT</td> <td>593/1540/TML/2009</td> </tr> <tr> <td>6</td> <td>Sugino</td> <td>1.70</td> <td>SKT</td> <td>593/2012/TML/2010</td> </tr> </tbody> </table> <p>2. Production Data (Jan-Dec 2021)</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder</th> <th>Area (Ha)</th> <th>Actual Production (MT)</th> <th>Yield (Ton/Ha)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Juniawati</td> <td>2.04</td> <td>24.35</td> <td>11.94</td> </tr> </tbody> </table>	No	Smallholder	Area (Ha)	Land Ownership	No. Land Ownership	1	Juniawati	2.04	SKT	593/833/TML/2011	2	Alijah	2.00	SKT	593/832/TML/2011	3	Aswanto	2.00	SHM	2144 02.12.09.11.01805	4	Wagino Winarno	2.00	SKT	593/344/TML/2006	5	Lusiono Handoko	2.00	SKT	593/1540/TML/2009	6	Sugino	1.70	SKT	593/2012/TML/2010	No	Smallholder	Area (Ha)	Actual Production (MT)	Yield (Ton/Ha)	1	Juniawati	2.04	24.35	11.94	Complied
No	Smallholder	Area (Ha)	Land Ownership	No. Land Ownership																																												
1	Juniawati	2.04	SKT	593/833/TML/2011																																												
2	Alijah	2.00	SKT	593/832/TML/2011																																												
3	Aswanto	2.00	SHM	2144 02.12.09.11.01805																																												
4	Wagino Winarno	2.00	SKT	593/344/TML/2006																																												
5	Lusiono Handoko	2.00	SKT	593/1540/TML/2009																																												
6	Sugino	1.70	SKT	593/2012/TML/2010																																												
No	Smallholder	Area (Ha)	Actual Production (MT)	Yield (Ton/Ha)																																												
1	Juniawati	2.04	24.35	11.94																																												

		<table border="1"> <tr> <td>2</td> <td>Alijah</td> <td>2.00</td> <td>26.22</td> <td>13.11</td> </tr> <tr> <td>3</td> <td>Aswanto</td> <td>2.00</td> <td>19.84</td> <td>9.92</td> </tr> <tr> <td>4</td> <td>Wagino Winarno</td> <td>2.00</td> <td>27.84</td> <td>13.92</td> </tr> <tr> <td>5</td> <td>Lusiono Handoko</td> <td>2.00</td> <td>31.86</td> <td>15.93</td> </tr> <tr> <td>6</td> <td>Sugino</td> <td>1.70</td> <td>27.28</td> <td>16.05</td> </tr> </table> <p>3. Smallholder declaration</p> <table border="1"> <thead> <tr> <th>No</th> <th>Plot</th> <th>Smallholder Name</th> <th>Date of Declaration signed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>09A01</td> <td>Juniawati</td> <td>26 Nov 2020</td> </tr> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> <td>28 Nov 2020</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> <td>27 Nov 2020</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> <td>27 Nov 2020</td> </tr> <tr> <td>5</td> <td>08E43</td> <td>Lusiono Handoko</td> <td>26 Nov 2020</td> </tr> <tr> <td>6</td> <td>09F51</td> <td>Sugino</td> <td>26 Nov 2020</td> </tr> </tbody> </table>	2	Alijah	2.00	26.22	13.11	3	Aswanto	2.00	19.84	9.92	4	Wagino Winarno	2.00	27.84	13.92	5	Lusiono Handoko	2.00	31.86	15.93	6	Sugino	1.70	27.28	16.05	No	Plot	Smallholder Name	Date of Declaration signed	1	09A01	Juniawati	26 Nov 2020	2	09A03	Alijah	28 Nov 2020	3	09D37	Aswanto	27 Nov 2020	4	09D38	Wagino	27 Nov 2020	5	08E43	Lusiono Handoko	26 Nov 2020	6	09F51	Sugino	26 Nov 2020	
2	Alijah	2.00	26.22	13.11																																																				
3	Aswanto	2.00	19.84	9.92																																																				
4	Wagino Winarno	2.00	27.84	13.92																																																				
5	Lusiono Handoko	2.00	31.86	15.93																																																				
6	Sugino	1.70	27.28	16.05																																																				
No	Plot	Smallholder Name	Date of Declaration signed																																																					
1	09A01	Juniawati	26 Nov 2020																																																					
2	09A03	Alijah	28 Nov 2020																																																					
3	09D37	Aswanto	27 Nov 2020																																																					
4	09D38	Wagino	27 Nov 2020																																																					
5	08E43	Lusiono Handoko	26 Nov 2020																																																					
6	09F51	Sugino	26 Nov 2020																																																					
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>Basic information of all members is available in organization and retained. According to smallholder's sample visited during Surveillance-3, information as follow:</p> <p>1. Basic Information and Legal Register</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder</th> <th>Area (Ha)</th> <th>Land Ownership</th> <th>No. Land Ownership</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Juniawati</td> <td>2.04</td> <td>SKT</td> <td>593/833/TML/2011</td> </tr> </tbody> </table>	No	Smallholder	Area (Ha)	Land Ownership	No. Land Ownership	1	Juniawati	2.04	SKT	593/833/TML/2011	Complied																																											
No	Smallholder	Area (Ha)	Land Ownership	No. Land Ownership																																																				
1	Juniawati	2.04	SKT	593/833/TML/2011																																																				

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		2	Alijah	2.00	SKT	593/832/TML/2011
		3	Aswanto	2.00	SHM	2144 02.12.09.11.01805
		4	Wagino Winarno	2.00	SKT	593/344/TML/2006
		5	Lusiono Handoko	2.00	SKT	593/1540/TML/2009
		6	Sugino	1.70	SKT	593/2012/TML/2010
2. Production Data (Jan-Dec 2021)						
		No	Smallholder	Area (Ha)	Actual Production (MT)	Yield (Ton/Ha)
		1	Juniawati	2.04	24.35	11.94
		2	Alijah	2.00	26.22	13.11
		3	Aswanto	2.00	19.84	9.92
		4	Wagino Winarno	2.00	27.84	13.92
		5	Lusiono Handoko	2.00	31.86	15.93
		6	Sugino	1.70	27.28	16.05
3. Smallholder declaration						
		No	Plot	Smallholder Name	Date of Declaration signed	
		1	09A01	Juniawati	26 Nov 2020	

		<table border="1"> <tr> <td>2</td> <td>09A03</td> <td>Alijah</td> <td>28 Nov 2020</td> </tr> <tr> <td>3</td> <td>09D37</td> <td>Aswanto</td> <td>27 Nov 2020</td> </tr> <tr> <td>4</td> <td>09D38</td> <td>Wagino</td> <td>27 Nov 2020</td> </tr> <tr> <td>5</td> <td>08E43</td> <td>Lusiono Handoko</td> <td>26 Nov 2020</td> </tr> <tr> <td>6</td> <td>09F51</td> <td>Sugino</td> <td>26 Nov 2020</td> </tr> </table>	2	09A03	Alijah	28 Nov 2020	3	09D37	Aswanto	27 Nov 2020	4	09D38	Wagino	27 Nov 2020	5	08E43	Lusiono Handoko	26 Nov 2020	6	09F51	Sugino	26 Nov 2020																
2	09A03	Alijah	28 Nov 2020																																			
3	09D37	Aswanto	27 Nov 2020																																			
4	09D38	Wagino	27 Nov 2020																																			
5	08E43	Lusiono Handoko	26 Nov 2020																																			
6	09F51	Sugino	26 Nov 2020																																			
<p>Milestone B</p>	<p>Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager</p>	<p>Basic information of all members is available in organization and retained. According to smallholder's sample visited during Surveillance-3, information as follow:</p> <p>1. Basic Information and Legal Register</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder</th> <th>Area (Ha)</th> <th>Land Ownership</th> <th>No. Land Ownership</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Juniawati</td> <td>2.04</td> <td>SKT</td> <td>593/833/TML/2011</td> </tr> <tr> <td>2</td> <td>Alijah</td> <td>2.00</td> <td>SKT</td> <td>593/832/TML/2011</td> </tr> <tr> <td>3</td> <td>Aswanto</td> <td>2.00</td> <td>SHM</td> <td>2144 02.12.09.11.01805</td> </tr> <tr> <td>4</td> <td>Wagino Winarno</td> <td>2.00</td> <td>SKT</td> <td>593/344/TML/2006</td> </tr> <tr> <td>5</td> <td>Lusiono Handoko</td> <td>2.00</td> <td>SKT</td> <td>593/1540/TML/2009</td> </tr> <tr> <td>6</td> <td>Sugino</td> <td>1.70</td> <td>SKT</td> <td>593/2012/TML/2010</td> </tr> </tbody> </table>	No	Smallholder	Area (Ha)	Land Ownership	No. Land Ownership	1	Juniawati	2.04	SKT	593/833/TML/2011	2	Alijah	2.00	SKT	593/832/TML/2011	3	Aswanto	2.00	SHM	2144 02.12.09.11.01805	4	Wagino Winarno	2.00	SKT	593/344/TML/2006	5	Lusiono Handoko	2.00	SKT	593/1540/TML/2009	6	Sugino	1.70	SKT	593/2012/TML/2010	<p>Complied</p>
No	Smallholder	Area (Ha)	Land Ownership	No. Land Ownership																																		
1	Juniawati	2.04	SKT	593/833/TML/2011																																		
2	Alijah	2.00	SKT	593/832/TML/2011																																		
3	Aswanto	2.00	SHM	2144 02.12.09.11.01805																																		
4	Wagino Winarno	2.00	SKT	593/344/TML/2006																																		
5	Lusiono Handoko	2.00	SKT	593/1540/TML/2009																																		
6	Sugino	1.70	SKT	593/2012/TML/2010																																		

		2. Production Data (Jan-Dec 2021)				
		No	Smallholder	Area (Ha)	Actual Production (MT)	Yield (Ton/Ha)
		1	Juniawati	2.04	24.35	11.94
		2	Alijah	2.00	26.22	13.11
		3	Aswanto	2.00	19.84	9.92
		4	Wagino Winarno	2.00	27.84	13.92
		5	Lusiono Handoko	2.00	31.86	15.93
		6	Sugino	1.70	27.28	16.05
		3. Smallholder declaration				
		No	Plot	Smallholder Name	Date of Declaration signed	
		1	09A01	Juniawati	26 Nov 2020	
		2	09A03	Alijah	28 Nov 2020	
		3	09D37	Aswanto	27 Nov 2020	
		4	09D38	Wagino	27 Nov 2020	
		5	08E43	Lusiono Handoko	26 Nov 2020	
		6	09F51	Sugino	26 Nov 2020	
C – ICS: Group Business planning						
C.1 The group has a Business Plan prepared with the participation and contributions of all group members						

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

C.1.1																															
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	<p>Annual group business plan is available for year 2022, covers FFB production estimates and income forecasting. There is no plan for expansion for year 2022. Estimated production for 2022 is 934.50 tons FFB as detail below:</p> <table border="1" data-bbox="1014 523 1700 1222"> <thead> <tr> <th>Month</th> <th>FFB Production Estimates (ton)</th> </tr> </thead> <tbody> <tr><td>January</td><td>94.92</td></tr> <tr><td>February</td><td>62.78</td></tr> <tr><td>March</td><td>62.97</td></tr> <tr><td>April</td><td>81.59</td></tr> <tr><td>May</td><td>65.91</td></tr> <tr><td>June</td><td>104.43</td></tr> <tr><td>July</td><td>103.53</td></tr> <tr><td>August</td><td>95.35</td></tr> <tr><td>September</td><td>93.03</td></tr> <tr><td>October</td><td>69.25</td></tr> <tr><td>November</td><td>64.01</td></tr> <tr><td>December</td><td>36.59</td></tr> <tr><td>Total</td><td>934.50</td></tr> </tbody> </table>	Month	FFB Production Estimates (ton)	January	94.92	February	62.78	March	62.97	April	81.59	May	65.91	June	104.43	July	103.53	August	95.35	September	93.03	October	69.25	November	64.01	December	36.59	Total	934.50	Complied
Month	FFB Production Estimates (ton)																														
January	94.92																														
February	62.78																														
March	62.97																														
April	81.59																														
May	65.91																														
June	104.43																														
July	103.53																														
August	95.35																														
September	93.03																														
October	69.25																														
November	64.01																														
December	36.59																														
Total	934.50																														
Milestone A	<p>The group business plan is implemented and reviewed at least annually.</p>	<p>Annual review carried out in cooperative level as "Rapat Anggota Tahunan" (RAT). The latest RAT conducted on 7th April 2021, reviewing 2020 performance, attended by all members and steering committee. Meeting discussed assignment of Chief, meeting disciplines, financial statement. Result of annual review, "Keputusan Rapat Anggota Koperasi Serba Usaha</p>	Complied																												

...making excellence a habit.™

		Suka Makmur".	
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>Annual review carried out in cooperative level as "Rapat Anggota Tahunan" (RAT). The latest RAT conducted on 7th April 2021, reviewing 2020 performance, attended by all members and steering committee. Meeting discussed assignment of Chief, meeting disciplines, financial statement. Result of annual review, "Keputusan Rapat Anggota Koperasi Serba Usaha Suka Makmur".</p> <p>KSU Suka Makmur has established annual work program that demonstrated financial stability as per document of "Rencana Ekonomi Jangka Panjang Kebun Kelapa Sawit Petani Tahun 2018 – 2025), consist of:</p> <ul style="list-style-type: none"> - Members Annual Meeting - Meeting of Cooperative work program development - Cooperative work program evaluation meeting - Compilation of an annual cooperative business plan - Carry out the cooperative's annual business plan - Management of SHM (land tittle) for members' blocks - Management of Occupational Health and Safety - Purchase PPE and provides PPE loan facilities for members and workers - Establish facilities for submitting suggestions or complaints - Sales of FFB - Monitoring and maintenance of members' land boundary markers - Training of Good Agricultural Practices (GAP) - IPM training - FFB quality training - Internal audit training 	Complied

		<ul style="list-style-type: none"> - Training of Forest and land fire prevention and control - Dissemination of the RSPO Standard for Independent Smallholders 2019. - Dissemination of SOPs - Internal Audit - External Audit. 	
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>KSU Suka Makmur has established annual work program that demonstrated financial stability as per document of "Rencana Ekonomi Jangka Panjang Kebun Kelapa Sawit Petani Tahun 2018 – 2025), consist of:</p> <ul style="list-style-type: none"> - Members Annual Meeting - Meeting of Cooperative work program development - Cooperative work program evaluation meeting - Compilation of an annual cooperative business plan - Carry out the cooperative's annual business plan - Management of SHM (land tittle) for members' blocks - Management of Occupational Health and Safety - Purchase PPE and provides PPE loan facilities for members and workers - Establish facilities for submitting suggestions or complaints - Sales of FFB - Monitoring and maintenance of members' land boundary markers - Training of Good Agricultural Practices (GAP) - IPM training - FFB quality training - Internal audit training 	Complied

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

		<ul style="list-style-type: none"> - Training of Forest and land fire prevention and control - Dissemination of the RSPO Standard for Independent Smallholders 2019. - Dissemination of SOPs - Internal Audit - External Audit. <p>ICS – KSU Suka Makmur in corporation with PT Umbul Mas wisesa has prepared the relevant training, that attended by individual members. Individual members provided input to the development of the OHS policy and management plan, such as risk/danger in their farm site to group manager.</p> <p>Record of training or implementation on Occupational Health and Safety, sample record: e.g:</p> <ul style="list-style-type: none"> • OHS meeting (every 3 months), last meeting conducted on 30th November 2020 • Fire drill or training of emergency response – conducted on 13th April 2020 • MCU for pesticides applicator or handler (every 3 months) • Socialization of risk assessment - conducted on 14th December 2020 • Provides the PPE for workers in harvesting, manuring, and pesticides application • Monitoring of consistency on PPE using (every month). • Training of MSDS (material safety data sheet), dated 16 December 2020, was attended by 19 smallholder members.. • Socialization of risk assessment and first aider - conducted on 16 December 2020; attended by 19 smallholder members – document verified: attendance list, training material and documentation 	
--	--	--	--

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>(photograph).</p> <ul style="list-style-type: none"> • Training on implementation the ISH for smallholder member, dated 11 November 2020. <p>One of effort to improve productivity of group member is perform fertilization at the right dose, on time and on target. Fertilizer recommendation for smallholder blocks of KSU Suka Makmur was issued by Agronomist of Tolan Tiga Indonesia (Sipef). Visual observation by Agronomist of Tolan Tiga Indonesia (Sipef) was still taking into consideration as Fertilizer Recommendation, detailing fertilizer dosage per palm e.g. Urea 1 kg/palm for 1st Semester and 1 kg/palm for 2nd Semester; Rock Phosphate and MOP 1.5 kg/palm for 1st Semester and 1.5 kg/palm for 2nd Semester; HGFB and CuSO4 0.1 kg/palm for 1st Semester and 0.05 kg/palm for 2nd Semester.</p> <p>An approach to strengthen links within the supply chain, e.g. annual member meeting, board meeting, counseling visit program, internal and external audit.</p> <p>Plan for continuous improvement projects, i.e. improvements from internal and external audit result; Training of Occupational Health and Safety, limited pesticide uses; training of HCV monitoring and management; training of forest and land fire control; training of Good Agriculture Practices; training of SOPs.</p>	
Milestone A	The group management plan is implemented and reviewed at least annually.	Annual review carried out in cooperative level as "Rapat Anggota Tahunan" (RAT). The latest RAT conducted on 7 th April 2021, reviewing 2020 performance, attended by all members and steering committee. Meeting discussed assignment of Chief, meeting disciplines, financial statement. Result of annual review, "Keputusan Rapat Anggota Koperasi Serba Usaha Suka Makmur".	Complied
Milestone	The group manager demonstrates the group's	ICS – KSU Suka Makmur has appointed Mr. Safi'I (as PIC of Group Manager)	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

B	compliance with this ISH Standard.	as the person in charge for the continuous improvement in key operations including to ensure the compliance with ISH standards. The group manager demonstrates compliance with ISH standard by showing compliance to legal requirements, annual business plan, annual work program, annual review, record of smallholder activity covering production, fertilizer input, upkeep, IPM and financial report. The group management plan being monitored by Group Manager.	
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>FFB sales are recorded in “Buku Catatan petani” (farmers book), that contains total bunches, total weight, average bunch weight and yield.</p> <p>Record seen “Buku Catatan Petani” of Mr. Lusiano Handoko (Block 08E43; YOP 2008; 2 Ha) in December 2021: 1st round: dated 5 Dec 2021; 118 bunches; 1,290 kg; 2nd round: dated 21 Dec 2021; 120 bunches; 1,312 kg; Total: 238 bunches; 2,602 kg; ABW 10.93 kg; yield 1.30 ton/ha. Todate: 2,635 bunches; 31,861 kg; AWB 12.09; yield 16.67 ton/ha/year.</p> <p>Record seen “Buku Catatan Petani” of Mrs. Alijah (Block 09A03; YOP 2009; 2 Ha) in December 2021: 1st round: dated 14 Dec 2021; 150 bunches; 1,640 kg; 2nd round: dated 29 Dec 2021; 175 bunches; 1,941 kg; Total: 325 bunches; 3,581 kg; ABW 11.02 kg; yield 1.79 ton/ha. Todate: 2,404 bunches; 26,220 kg; AWB 10.91; yield 13.11 ton/ha/year.</p>	Complied

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<p>Record seen "Buku Catatan Petani" of Mrs. Juniawati (Block 09A01; YOP 2009; 2.04 Ha) in December 2021:</p> <p>1st round: dated 4 Dec 2021; 121 bunches; 1,321 kg; 2nd round: dated 20 Dec 2021; 111 bunches; 1,120 kg; Total: 232 bunches; 2,441 kg; ABW 10.52 kg; yield 1.20 ton/ha. Todate: 2,290 bunches; 24,350 kg; AWB 10.63; yield 11.94 ton/ha/year.</p> <p>Available records of FFB sales, consist of "Surat Pengiriman TBS" (FFB delivery note), field weighing, Palm Oil Mill receiving slip, invoice. All documents are available in the KSU Suka Makmur's office. In FFB delivery notes stated each farmers production, block numbers, year of planting, number of bunches and weight. Information of certified product was stamped in delivery notes as "Sustainability Product – IP, RSPO Cert. No. 687965".</p>																								
<p>Milestone A</p>	<p>Group manager maintains annual production records and sales of certified volumes.</p>	<p>FFB production data are kept by the group manager, available in "Rekap Hasil Produksi TBS tahun 2021". Below are record of FFB production of KSU Suka Mamur for 2021.</p> <table border="1" data-bbox="1010 1066 1641 1394"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="2">2021</th> <th>2022</th> </tr> <tr> <th>Budget (kg)</th> <th>Actual (kg)</th> <th>Budget (kg)</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>63,000</td> <td>60,930</td> <td>94,921</td> </tr> <tr> <td>February</td> <td>59,000</td> <td>58,974</td> <td>62,786</td> </tr> <tr> <td>March</td> <td>56,000</td> <td>63,584</td> <td>62,977</td> </tr> <tr> <td>April</td> <td>59,000</td> <td>78,061</td> <td>81,594</td> </tr> </tbody> </table>	Month	2021		2022	Budget (kg)	Actual (kg)	Budget (kg)	January	63,000	60,930	94,921	February	59,000	58,974	62,786	March	56,000	63,584	62,977	April	59,000	78,061	81,594	<p>Complied</p>
Month	2021			2022																						
	Budget (kg)	Actual (kg)	Budget (kg)																							
January	63,000	60,930	94,921																							
February	59,000	58,974	62,786																							
March	56,000	63,584	62,977																							
April	59,000	78,061	81,594																							

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

		<table border="1"> <tr><td>May</td><td>66,000</td><td>74,374</td><td>65,919</td></tr> <tr><td>June</td><td>91,000</td><td>77,822</td><td>104,432</td></tr> <tr><td>July</td><td>92,000</td><td>75,715</td><td>103,534</td></tr> <tr><td>August</td><td>97,000</td><td>74,387</td><td>95,354</td></tr> <tr><td>September</td><td>82,000</td><td>62,704</td><td>93,038</td></tr> <tr><td>October</td><td>79,000</td><td>69,672</td><td>69,251</td></tr> <tr><td>November</td><td>78,000</td><td>62,164</td><td>64,104</td></tr> <tr><td>December</td><td>68,000</td><td>76,848</td><td>36,590</td></tr> <tr><td>Total</td><td>890,000</td><td>835,199</td><td>934,500</td></tr> </table>	May	66,000	74,374	65,919	June	91,000	77,822	104,432	July	92,000	75,715	103,534	August	97,000	74,387	95,354	September	82,000	62,704	93,038	October	79,000	69,672	69,251	November	78,000	62,164	64,104	December	68,000	76,848	36,590	Total	890,000	835,199	934,500	
May	66,000	74,374	65,919																																				
June	91,000	77,822	104,432																																				
July	92,000	75,715	103,534																																				
August	97,000	74,387	95,354																																				
September	82,000	62,704	93,038																																				
October	79,000	69,672	69,251																																				
November	78,000	62,164	64,104																																				
December	68,000	76,848	36,590																																				
Total	890,000	835,199	934,500																																				
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<p>FFB production data are kept by the group manager, available in "Rekap Hasil Produksi TBS tahun 2021". Below are record of FFB production of KSU Suka Mamur for 2021.</p> <table border="1"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="2">2021</th> <th>2022</th> </tr> <tr> <th>Budget (kg)</th> <th>Actual (kg)</th> <th>Budget (kg)</th> </tr> </thead> <tbody> <tr><td>January</td><td>63,000</td><td>60,930</td><td>94,921</td></tr> <tr><td>February</td><td>59,000</td><td>58,974</td><td>62,786</td></tr> <tr><td>March</td><td>56,000</td><td>63,584</td><td>62,977</td></tr> <tr><td>April</td><td>59,000</td><td>78,061</td><td>81,594</td></tr> <tr><td>May</td><td>66,000</td><td>74,374</td><td>65,919</td></tr> <tr><td>June</td><td>91,000</td><td>77,822</td><td>104,432</td></tr> </tbody> </table>	Month	2021		2022	Budget (kg)	Actual (kg)	Budget (kg)	January	63,000	60,930	94,921	February	59,000	58,974	62,786	March	56,000	63,584	62,977	April	59,000	78,061	81,594	May	66,000	74,374	65,919	June	91,000	77,822	104,432	Complied					
Month	2021			2022																																			
	Budget (kg)	Actual (kg)	Budget (kg)																																				
January	63,000	60,930	94,921																																				
February	59,000	58,974	62,786																																				
March	56,000	63,584	62,977																																				
April	59,000	78,061	81,594																																				
May	66,000	74,374	65,919																																				
June	91,000	77,822	104,432																																				

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		July	92,000	75,715	103,534		
		August	97,000	74,387	95,354		
		September	82,000	62,704	93,038		
		October	79,000	69,672	69,251		
		November	78,000	62,164	64,104		
		December	68,000	76,848	36,590		
		Total	890,000	835,199	934,500		

D.2 The group documents and implements a system for the tracking of FFB

D.2.1

Eligibility	Not Applicable	Not Applicable	
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	<p>The group manager has maintained FFB production data of each farmer in monthly basis. Source of data are "Surat Pengiriman TBS" (FFB delivery note), field weighing, Palm Oil Mill receiving slip, invoice. All documents are available in the KSU Suka Makmur's office.</p> <p>Record seen: FFB receiving slip of Umbul Mas Wisesa Palm Oil Mill No.FFB21025161W dated 14/12/2021; FFB from KSU Suka Makmur; truck BK 9669 CG; Nett weight 4,534 kg; Block 09D40 (136 bunches / 1,459 kg); 09A02 (133 bunches / 1,457 kg); 09E46 (145 bunches / 1,533 kg). Delivery of FFB from Field No. KSU.SM.047 dated 14/12/2021.</p> <p>Invoice of FFB sales No.047/Inv/KSU-SM/XII/2021 dated 14 Dec 2021, on behalf Masnani Nasution, in detail:</p>	Complied

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

		<ul style="list-style-type: none"> • FFB amount : 1,445 kg; • FFB price : Rp 2,840/kg; • Gross : Rp 4,103,800.- • Deduction: <ul style="list-style-type: none"> ○ Supervisor : Rp 72,250.- ○ Admin : Rp 28,900.- ○ Weighing : Rp 57,800.- ○ Loading : Rp 28,900.- ○ Transport : Rp 144,500.- ○ Savings : Rp 15,000.- ○ Road Infrastructure : Rp 63,741.- ○ Others : Rp 4,781.- ○ Total : Rp 415,872.- • Nett : Rp 3,687,928.- <p>on behalf DTM Ridwan, in detail:</p> <ul style="list-style-type: none"> • FFB amount : 1,495 kg; • FFB price : Rp 2,840/kg; • Gross : Rp 4,245,800.- • Deduction: <ul style="list-style-type: none"> ○ Supervisor : Rp 74,750.- ○ Admin : Rp 29,900.- ○ Weighing : Rp 59,800.- ○ Loading : Rp 29,900.- ○ Transport : Rp 149,500.- 	
--	--	---	--

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> ○ Savings : Rp 15,000.- ○ Road Infrastructure : Rp 65,946.- ○ Others : Rp 4,946.- ○ Total : Rp 429,742.- • Nett : Rp 3,816,058.- <p>Nett amount are transferred directly from PT UMW to the farmer member, including transfer to KSU Rp 1,302,820.-</p>																																												
<p>Milestone B</p>	<p>The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.</p>	<p>FFB production data are kept by the group manager, available in "Rekap Hasil Produksi TBS tahun 2021". Below are record of FFB production of KSU Suka Mamur for 2021.</p> <table border="1" data-bbox="1010 791 1641 1367"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="2">2021</th> <th>2022</th> </tr> <tr> <th>Budget (kg)</th> <th>Actual (kg)</th> <th>Budget (kg)</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>63,000</td> <td>60,930</td> <td>94,921</td> </tr> <tr> <td>February</td> <td>59,000</td> <td>58,974</td> <td>62,786</td> </tr> <tr> <td>March</td> <td>56,000</td> <td>63,584</td> <td>62,977</td> </tr> <tr> <td>April</td> <td>59,000</td> <td>78,061</td> <td>81,594</td> </tr> <tr> <td>May</td> <td>66,000</td> <td>74,374</td> <td>65,919</td> </tr> <tr> <td>June</td> <td>91,000</td> <td>77,822</td> <td>104,432</td> </tr> <tr> <td>July</td> <td>92,000</td> <td>75,715</td> <td>103,534</td> </tr> <tr> <td>August</td> <td>97,000</td> <td>74,387</td> <td>95,354</td> </tr> <tr> <td>September</td> <td>82,000</td> <td>62,704</td> <td>93,038</td> </tr> </tbody> </table>	Month	2021		2022	Budget (kg)	Actual (kg)	Budget (kg)	January	63,000	60,930	94,921	February	59,000	58,974	62,786	March	56,000	63,584	62,977	April	59,000	78,061	81,594	May	66,000	74,374	65,919	June	91,000	77,822	104,432	July	92,000	75,715	103,534	August	97,000	74,387	95,354	September	82,000	62,704	93,038	<p>Complied</p>
Month	2021			2022																																										
	Budget (kg)	Actual (kg)	Budget (kg)																																											
January	63,000	60,930	94,921																																											
February	59,000	58,974	62,786																																											
March	56,000	63,584	62,977																																											
April	59,000	78,061	81,594																																											
May	66,000	74,374	65,919																																											
June	91,000	77,822	104,432																																											
July	92,000	75,715	103,534																																											
August	97,000	74,387	95,354																																											
September	82,000	62,704	93,038																																											

		October	79,000	69,672	69,251		
		November	78,000	62,164	64,104		
		December	68,000	76,848	36,590		
		Total	890,000	835,199	934,500		
D.3 The group has a procedure and system for premium distribution.							
D.3.1							
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	<p>The latest RAT conducted on 7 April 2021, reviewing 2020 performance, attended by all members and steering committee. Meeting discussed assignment of Chief, meeting disciplines, 2020 management accountability report, 2020 Regulatory body report, 2021 Cooperative Expenditure Budget Plan, SHU distribution, RAT plan for the 2021 financial year, Premium distribution, Dissemination (supply chain procedure, risk analysis, respond of information request, land conflict resolution).</p> <p>Available Mechanism of RSPO Premium distribution based on Surat Keputusan Manager Kelompok KSU Suka Makmur No.030/SKPTS/KSU-SM/X/2020 dated 30 October 2020, stated that all sales of FFB premium will be used for member and operational needs; premium disbursement will be 70% for member and 30% for operational of cooperative.</p>					Complied
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>Payment of FFB to smallholder via bank transfer by buyer (UMW POM).</p> <p>Record seen: FFB receiving slip of Umbul Mas Wisesa Palm Oil Mill No.FFB21025161W dated 14/12/2021; FFB from KSU Suka Makmur; truck BK 9669 CG; Nett weight 4,534 kg; Block 09D40 (136 bunches / 1,459 kg); 09A02 (133</p>					Complied

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

		<p>bunches / 1,457 kg); 09E46 (145 bunches / 1,533 kg). Delivery of FFB from Field No. KSU.SM.047 dated 14/12/2021.</p> <p>Invoice of FFB sales No.047/Inv/KSU-SM/XII/2021 dated 14 Dec 2021, on behalf Masnani Nasution, in detail:</p> <ul style="list-style-type: none"> • FFB amount : 1,445 kg; • FFB price : Rp 2,840/kg; • Gross : Rp 4,103,800.- • Deduction: <ul style="list-style-type: none"> ○ Supervisor : Rp 72,250.- ○ Admin : Rp 28,900.- ○ Weighing : Rp 57,800.- ○ Loading : Rp 28,900.- ○ Transport : Rp 144,500.- ○ Savings : Rp 15,000.- ○ Road Infrastructure : Rp 63,741.- ○ Others : Rp 4,781.- ○ Total : Rp 415,872.- • Nett : Rp 3,687,928.- <p>on behalf DTM Ridwan, in detail:</p> <ul style="list-style-type: none"> • FFB amount : 1,495 kg; • FFB price : Rp 2,840/kg; • Gross : Rp 4,245,800.- • Deduction: <ul style="list-style-type: none"> ○ Supervisor : Rp 74,750.- 	
--	--	--	--

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

		<ul style="list-style-type: none"> ○ Admin : Rp 29,900.- ○ Weighing : Rp 59,800.- ○ Loading : Rp 29,900.- ○ Transport : Rp 149,500.- ○ Savings : Rp 15,000.- ○ Road Infrastructure : Rp 65,946.- ○ Others : Rp 4,946.- ○ Total : Rp 429,742.- • Nett : Rp 3,816,058.- <p>Nett amount are transferred directly from PT UMW to the farmer member, including transfer to KSU Rp 1,302,820.-</p> <p>There is no payment of RSPO premium due to the KSU have not sold any RSPO credits.</p>	
<p>Milestone B</p>	<p>The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.</p>	<p>Payment of FFB to smallholder via bank transfer by buyer (UMW POM). Record seen: FFB receiving slip of Umbul Mas Wisesa Palm Oil Mill No.FFB21025161W dated 14/12/2021; FFB from KSU Suka Makmur; truck BK 9669 CG; Nett weight 4,534 kg; Block 09D40 (136 bunches / 1,459 kg); 09A02 (133 bunches / 1,457 kg); 09E46 (145 bunches / 1,533 kg). Delivery of FFB from Field No. KSU.SM.047 dated 14/12/2021.</p> <p>Invoice of FFB sales No.047/Inv/KSU-SM/XII/2021 dated 14 Dec 2021, on behalf Masnani Nasution, in detail:</p> <ul style="list-style-type: none"> • FFB amount : 1,445 kg; 	<p>Complied</p>

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

		<ul style="list-style-type: none"> • FFB price : Rp 2,840/kg; • Gross : Rp 4,103,800.- • Deduction: <ul style="list-style-type: none"> ○ Supervisor : Rp 72,250.- ○ Admin : Rp 28,900.- ○ Weighing : Rp 57,800.- ○ Loading : Rp 28,900.- ○ Transport : Rp 144,500.- ○ Savings : Rp 15,000.- ○ Road Infrastructure : Rp 63,741.- ○ Others : Rp 4,781.- ○ Total : Rp 415,872.- • Nett : Rp 3,687,928.- <p>on behalf DTM Ridwan, in detail:</p> <ul style="list-style-type: none"> • FFB amount : 1,495 kg; • FFB price : Rp 2,840/kg; • Gross : Rp 4,245,800.- • Deduction: <ul style="list-style-type: none"> ○ Supervisor : Rp 74,750.- ○ Admin : Rp 29,900.- ○ Weighing : Rp 59,800.- ○ Loading : Rp 29,900.- ○ Transport : Rp 149,500.- ○ Savings : Rp 15,000.- 	
--	--	--	--

**RSPO P&C Public Summary Report
Revision 12 (Jun 2021)**

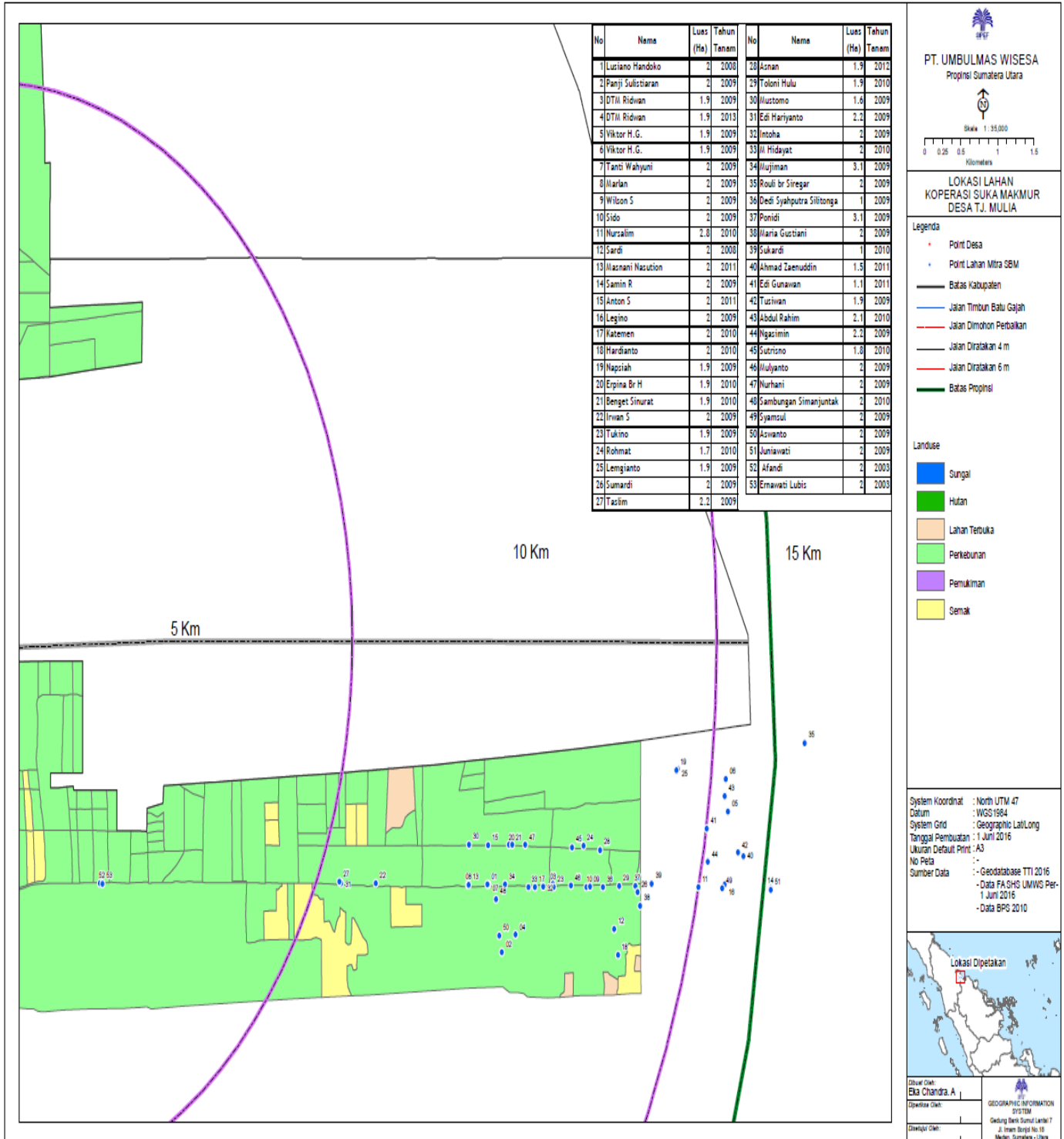
		<ul style="list-style-type: none"> ○ Road Infrastructure : Rp 65,946.- ○ Others : Rp 4,946.- ○ Total : Rp 429,742.- • Nett : Rp 3,816,058.- <p>Nett amount are transferred directly from PT UMW to the farmer member, including transfer to KSU Rp 1,302,820.-</p> <p>There is no payment of RSPO premium due to the KSU have not sold any RSPO credits.</p>	
--	--	--	--

Appendix B: GHG Reporting Executive Summary

Not Applicable

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map

n/a

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

Appendix E: List of Smallholder Registered and sampled

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Juniawati	Desa Tanjung Mulia	2° 11' 28.222" N	100° 22' 3.288" E	2.04	2.04	31.69	26/11/2020	09A01
2	Samin R	Desa Tanjung Mulia	2° 11' 28.737" N	100° 22' 3.245" E	2.00	2.00	31.07	26/11/2020	09A02
3	Alijah	Desa Tanjung Mulia	2° 11' 21.838" N	100° 22' 3.083" E	2.00	2.00	31.07	26/11/2020	09A03
4	Ahmad Zainuddin	Desa Tanjung Mulia	2° 11' 38.128" N	100° 21' 51.067" E	1.40	1.40	21.75	26/11/2020	09B09
5	Tusiwan	Desa Tanjung Mulia	2° 11' 39.112" N	100° 22' 48.742" E	1.90	1.90	29.52	26/11/2020	09B10
6	Edi Gunawan	Desa Tanjung Mulia	2° 11' 46.095" N	100° 21' 34.852" E	1.10	1.10	17.09	26/11/2020	09B11
7	Viktor H.Girsang I	Desa Tanjung Mulia	2° 11' 51.142" N	100° 22' 44.205" E	1.99	1.99	30.92	26/11/2020	09B12
	Viktor H.Girsang II	Desa Tanjung Mulia	2° 12' 0.547" N	100° 21' 43.234" E	2.73	2.73	42.41	26/11/2020	09B13
8	Sumardi	Desa Tanjung Mulia	2° 11' 27.648" N	100° 21' 4.143" E	2.00	2.00	31.07	26/11/2020	09C20
9	Sardi	Desa Tanjung Mulia	2° 11' 16.861" N	100° 20' 53.699" E	2.00	2.00	31.07	26/11/2020	08C23
10	Sido	Desa Tanjung Mulia	2° 11' 29.179" N	100° 20' 41.407" E	2.00	2.00	31.07	26/11/2020	09C26
11	Intoha	Desa Tanjung Mulia	2° 11' 29.310" N	100° 20' 22.232" E	2.00	2.00	31.07	26/11/2020	09D30
12	M Hidayat	Desa Tanjung Mulia	2° 11' 29.215" N	100° 20' 15.589" E	1.90	1.90	29.52	26/11/2020	09D32
13	Juriah	Desa Tanjung Mulia	2° 11' 10.976" N	100° 20' 11.809" E	2.00	2.00	31.07	26/11/2020	09D33
14	Mariati	Desa Tanjung Mulia	2° 11' 29.766" N	100° 20' 8.305" E	2.00	2.00	31.07	26/11/2020	09D34
15	Ari Panji Sulistiarto	Desa Tanjung Mulia	2° 11' 10.196" N	100° 20' 3.737" E	2.00	2.00	31.07	26/11/2020	09D35
16	Sambungan Simanjuntak	Desa Tanjung Mulia	2° 11' 25.614" N	100° 20' 1.250" E	2.00	2.00	31.07	26/11/2020	09D36
17	Aswanto	Desa Tanjung Mulia	2° 11' 14.964" N	100° 20' 2.586" E	2.00	2.00	31.07	26/11/2020	09D37
18	Wagino Winarno	Desa Tanjung Mulia	2° 11' 11.532" N	100° 20' 2.375" E	2.00	2.00	31.07	26/11/2020	09D38
19	Mujiman	Desa Tanjung Mulia	2° 11' 29.951" N	100° 20' 5.267" E	2.00	2.00	31.07	26/11/2020	09D39
20	DTM Ridwan	Desa Tanjung Mulia	2° 11' 30.024" N	100° 20' 26.474" E	1.90	1.90	29.52	26/11/2020	09D40

RSPO P&C Public Summary Report
Revision 12 (Jun 2021)

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
21	Tri Yuli Wardani	Desa Tanjung Mulia	2° 11' 30.125" N	100° 19' 59.925" E	2.00	2.00	31.07	26/11/2020	09E41
22	Tanti Wahyuni	Desa Tanjung Mulia	2° 11' 29.934" N	100° 19' 57.893" E	2.00	2.00	31.07	26/11/2020	09E42
23	Lusiono Handoko	Desa Tanjung Mulia	2° 11' 29.920" N	100° 19' 57.456" E	2.00	2.00	31.07	26/11/2020	08E43
24	Masnani Nasution	Desa Tanjung Mulia	2° 11' 29.812" N	100° 19' 49.143" E	2.00	2.00	31.07	26/11/2020	09E46
25	Marlan	Desa Tanjung Mulia	2° 11' 29.833" N	100° 19' 48.830" E	1.70	1.70	26.41	26/11/2020	09E47
26	Sugino	Desa Tanjung Mulia	2° 11' 40.718" N	100° 20' 36.287" E	1.70	1.70	26.41	26/11/2020	09F51
27	Parasian Lumban batu	Desa Tanjung Mulia	2° 11' 41.523" N	100° 22' 3.288" E	1.79	1.79	27.81	26/11/2020	09F55
28	Mustomo	Desa Tanjung Mulia	2° 11' 41.579" N	100° 19' 49.309" E	1.60	1.60	24.86	26/11/2020	09F56
29	Edi Hariyanto	Desa Tanjung Mulia	2° 11' 30.320" N	100° 18' 52.426" E	2.20	2.20	34.18	26/11/2020	09G57
30	Taslim	Desa Tanjung Mulia	2° 11' 30.860" N	100° 18' 51.702" E	2.20	2.20	34.18	26/11/2020	09G58
	Total				60.15	60.15	934.50		

Note: Smallholder Sampled During ASA 3

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
UMW	Umbul Mas Wisesa